

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular Meeting**

**December 15, 2023**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: Kim O'Keefe, Commissioner

Other: Administrator Jim DeLuca  
Charlie Handel  
Adam Handel  
Ray Seitz  
Doug Snyder (Engineer)  
Dale Robertson (USGS)

Visitors: Mary Knipper

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF NOVEMBER 15, 2023**

After a review of the Regular Meeting minutes of November 15, 2023, Commissioner Beers made a motion to waive the reading of the minutes and approve the November 15, 2023, Regular Meeting Minutes as written. Commissioner Reider seconded the motion which carried unanimously.

**FINANCIAL**

After a review and discussion of the bills represented by check numbers 29041 through 29093, Allocation of Funds through November 30, 2023, and Financial Statements for periods ending November 30, 2023, Commissioner Beers made a motion to accept payment of bills, Allocation of Funds, and Financial Statements as presented. Commissioner Reider seconded the motion and the motion passed unanimously.

**ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca shared LS #2A generator has been replaced and that lake clarity is very good. A recent Secchi disk reading showed water clarity to be 30 feet deep.

**LAKE COMMITTEE REPORT**

Mary Knipper mentioned the dredging is done other than restoration of the site in the Spring. They will be working on getting proposals for this work in January and February. They are also working on getting extensions on permits associated with the dredging project that expire in December of 2023.

**COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

None

**DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT**

None

**DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS**

None

**DISCUSSION/POSSIBLE ACTION REGARDING BARGE #84 UPGRADES**

Administrator DeLuca discussed the District choices regarding Barge #84. The choices are not to use it, buy a new one that is wider and more stable, or investigate having floatation pontoons put on the existing barge. Charlie does not feel a new barge is necessary as this barge has only 700 hours on it. With the addition of outriggers on the existing barge at a cost of \$34,514.38, the barge

should be good for another 10 to 15 years. He believes the upgrade is the best option. Commissioner Beers made a motion to approve the upgrade of floatation pontoons to Barge #84 as quoted by Aquarius in the amount of \$34,514.38. President Miller seconded the motion which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST #3 – LS#4 REMODEL – CONTRACT A**

Doug Snyder went over his payment recommendation regarding the LS#4 Remodel – Contract A in the amount of \$125,931.04. Commissioner Beers made a motion to approve partial payment #3 in the amount of \$125,931.04 to Mid-City Corporation. President Miller seconded the motion which passed unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING LIFT STATION #2A CONSTRUCTION**

Doug Snyder discussed the bid opening results for the construction to be done at Lift Station #2A. Bids came in higher than what was estimated. The lowest bid is Mid-City Corporation with just over \$1,000,000 which includes \$40,000 for cash allowances and a concrete driveway. They did offer an alternate deduct of \$34,000 if asphalt is used rather than concrete for the driveway. He would like to be given an additional 30 days to get an easement that is being worked on right now signed and get a soil boring at the site done before the Commission decides on this project. The soil condition was a huge factor in the bidding process. There is a fear of water that they will have a hard time controlling at the site. The low bidder stated if we could take some of the unknowns away, they would work with us on the bid price. President Miller made a motion to table this discussion until next month. Commissioner Beers seconded the motion which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING LIFT STATION #5 RECONSTRUCTION**

Doug Snyder discussed the set of plans that will be sent to the County for site plan approval and an erosion control permit for the reconstruction at Lift Station #5. The plans include the site plan, erosion control plan, and the floor plan of the structure which will house the pump station and a small garage. There is a 4<sup>th</sup> and 5<sup>th</sup> sheet that shows what the elevation will look like from the outside and a three-dimensional rendering of the structure itself. The goal is to make the Lift Station look like a home to fit in with the subdivision. He would like to have three soil borings done on this site as this is a bad site for dewatering. He estimates the total cost for all the borings he is requesting to be

approximately \$10,000. Borings will be done at this site, Lift Station #2A, and View Crest. Commissioner Reider made a motion to approve the \$10,000 request for soil borings at Lift Station #5, Lift Station #2A and View Crest. Commissioner Kasch seconded the motion which passed unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING AQUATIC PLANT SURVEY**

Charlie shared this survey is state mandated to be done every three years in order to get a permit to cut weeds. They want to see what plants are in the lake and track any environmental changes. Commissioner Beers made a motion to approve the \$16,000 proposal from Onterra, LLC to do a study and provide an Aquatic Plant Survey of Delavan Lake to Delavan Lake Sanitary District. Commissioner Kasch seconded the motion which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING USGS JOINT FUNDING AGREEMENT**

Commissioner Beers made a motion to approve the USGS Joint Funding Agreement in the amount of \$34,265. Commissioner Kasch seconded the motion, and a discussion took place. Mary Knipper shared the history of joint efforts between the Town and District to manage and care for Delavan Lake. Dale Robertson stated the Joint Funding Agreement involves funding from The Town, The District, and the Federal Government. The monitoring of Mound Road and Highway 50 is what the District pays for, the Town is paying for all the monitoring on the lake, ponds upstream, and Browns Channel. The scientific data we receive from USGS is valuable information to keep planning for the future of the lake. A vote was taken, and the motion failed with a 2 aye, 2 nay vote. President Miller, nay, Commissioner Kasch, aye, Commissioner Reider, nay, Commissioner Beers, aye. Commissioner Beers made a motion to table this item until the next meeting. Commissioner Reider seconded the motion and the motion passed with a 3 aye, 1 nay vote. President Miller, nay, Commissioner Kasch, aye, Commissioner Reider, aye, Commissioner Beers, aye.

#### **DISCUSSION/POSSIBLE ACTION REGARDING SALE OF GENERATORS AND COLORADO VEHICLE**

Administrator DeLuca shared what the generators and 2009 Chevrolet Colorado sold for through the bid process. Commissioner Kasch made a motion to accept the high bid for the 2009 Chevrolet Colorado in the amount of \$8,725. Commissioner Beers seconded the motion and the motion carried unanimously.

#### **CONSIDERATION OF FUTURE AGENDA ITEMS**

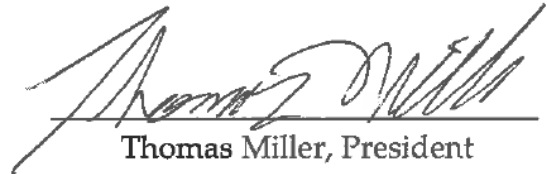
None

**DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on January 17, 2024, at 9:00 a.m.

**ADJOURNMENT**

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting and recess to the Delavan Lake Yacht Club for the Holiday Luncheon. President Miller seconded the motion which passed unanimously. The meeting adjourned at 10:24 a.m.



Thomas Miller, President

Date Approved: January 24, 2024