

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular Meeting

November 17, 2021

9:00 A.M.

CALL TO ORDER

President Miller called the Regular Meeting to order at 9:02 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: Mary Knipper
Ann Krejci
Tom Thiele

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 20, 2021,
PUBLIC HEARING AND SPECIAL MEETING OF OCTOBER 25, 2021**

A review of the Regular Meeting minutes of October 20, 2021 took place. Commissioner Kasch made a motion to approve the minutes as written and Commissioner Beers seconded the motion which passed unanimously. After a review of the Public Hearing and Special Meeting minutes of October 25, 2021, Commissioner Kasch made a motion to approve the minutes as written and Commissioner Beers seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills, represented by check numbers 27875 through 27923, review of the Allocation of Funds through October 31, 2021, and the Financial Statements for periods ending October 31, 2021, Commissioner Kasch made a motion to approve the bills represented by check numbers 27875 through 27923, accept the Allocation of Funds through October 31, 2021, and the Financial Statements for periods ending October 31, 2021. Commissioner O'Keefe seconded the motion which carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca shared the sewer crew finished all the manhole repairs at View Crest. While cleaning and televising, they did find a leak and believe it is right outside of the View Crest border on the Ravenswood side. Further investigation needs to take place as it may be someone's broken lateral. The sewer crew also found the gravity concrete sewer line coming out of View Crest going to the discharge at 21 and 24 is full of concrete. A quick look showed rebar is exposed. The main line was jetted yesterday, and they are going to try and do a bypass next week to run a camera through it. LS#4 pumps out approximately 65% to 68% of the District sewage so there is a lot of flow there. Current estimates to do a lining there could cost approximately \$900,000 and to do a full replacement could cost around \$1.5 million. We may be faced with a major sewer repair soon. Also discussed were future repairs to the Hwy 50 pumping station by the bridge.

LAKE COMMITTEE REPORT

Commissioner Beers shared at the last Lake Committee meeting, the Lake Committee voted to extend the relationship with Baxter and Woodman. Mary Knipper shared now that the dredging permit has been approved, they can move on to the next phase. The dredging permit has been approved with several conditions. The conditions require us to not do any work until we receive the DNR Wastewater System permit and PE stamp. This is not part of the completed work order that Baxter and Woodman has with the Town. The next step requires a new work order from Baxter and Woodman to move forward to get the conditions met. Doug Snyder from Baxter and Woodman does not believe the dredging project is possible in 2022. The Wastewater System group at the DNR is approximately 6 months behind on their work. Mary also shared a desire to move forward with the leasing of equipment for the dredging due to supply chain concerns. She has requested a subcommittee of the Lake Committee to help investigate the 4 pieces of equipment they are considering as options. She would like the subcommittee to look into the cost of

the equipment, its availability, and making sure it is available between May 1 and September 30 as that is the date span that has been approved for dredging, and also if there is a possibility to lease with an option to buy the equipment. The DNR has given us 3 months on site to dredge, July 1 through September 30. She would like someone from the Sanitary District on the subcommittee. Deciding on the equipment to be used is one of the conditions that needs to be met. The bond is up on September 5, 2022 so we need to acquire the equipment of choice or lease it well before that date for the bond to pay for one of those options.

President Miller questioned the Town budget that showed \$0 in Lake Management. Mary Knipper shared the money is in 2 separate places. There is a Lake Rehab fund that has \$468,000 in it and the rest of the lake money is in the Capital Fund Planning which is the bond for \$800,000.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

None

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

Administrator DeLuca shared they found one new leak they are looking into. This is the same leak mentioned earlier during the Administrator's report.

DISCUSSION/POSSIBLE ACTION REGARDING BIDS FOR 2001 VACTOR TRUCK, GENERATOR AND TRANSFER PANEL

Commissioner Beers made a motion to approve the bid for the Onan Generator and Transfer Panel in the amount of \$1,503 and the one and only high bid of \$47,200 for the 2001 Vactor 2103 truck. Commissioner Kasch seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING PURCHASE OF LOADER/BACKHOE

Administrator DeLuca shared that the Town of Delavan has requested we postpone purchasing this equipment until Administrator DeLuca attends a

public works meeting on December 1, 2021 to see if we can work out an arrangement on sharing equipment. In the past we have used the Town's loader/backhoe on manholes when we must but this year, we rented one. We also use the Town loader/backhoe to haul weeds occasionally. Tom Thiele from Public Works at the Town of Delavan shared DLSD requested the use of the Town backhoe approximately a week ago and he refused. Usually he does not have a problem as in the past the Town and the District have tried working together. However, back in 2020 he sent in a list of culverts that he needed jetted and none of them have been done. Now they have more catch basins that need cleaning. He said when Charlie calls and asks for weeds to be loaded up, he and his crew run down and load up the weeds. They are right there helping with that. It seems the Town is always doing something for the District but when the Town needs something done, it does not get done. His desire to bring this problem to a head is why he refused. He shared others stated he should have refused a long time ago. He stated if we cannot do the culverts, we just need to let him know and he will hire it out. One email he did get from the District was regarding the District selling the vac truck and the possibility of them purchasing it. He brought that to the attention of his committee and the committee did not like that. He said we should be working hand in hand trying to help each other out and that is why they suggested Administrator DeLuca come to the December 1, 2021 meeting. With the dredging possibly coming in, if we cannot work together, Tom stated he does not know how the dredging is going to work. Administrator DeLuca shared the sewer crew has quite a bit going on. We have had lift station rehab's, a higher than normal volume of diggers, and we lost a few weeks when the entire crew was out with COVID. The guys are overloaded to the point that our jetting and televising has gone down the last couple of years. The crew has not had time to jet the Town's culverts but if there was an emergency, we have responded to Tom and done things. To find the time to clean their culverts when we have not had time to clean our sewers or do flushings which we normally do, has not been possible. Our crew has also spent time venting. They would like to work together also however noted that when we borrow their equipment, we make sure it is returned full of fuel. When they borrow our equipment, the fuel is not replenished. Administrator DeLuca needs to assess the situation and see if we can resolve the issues and work together. Commissioner Beers made a motion to table the purchase of a loader/backhoe until next meeting. Commissioner Reider seconded the motion which passed unanimously.

CONSIDERATION OF FUTURE AGENDA ITEMS


None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on December 17, 2021 at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, Commissioner Kasch made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 9:55 a.m.



Kim O'Keefe, Secretary

Date Approved: 12/17/2021