

**DEHAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular Meeting**

**October 20, 2021**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: Mary Knipper  
Ann Krejci  
Bob Krejci  
Joanne Kiepura  
Mike Ritchie  
Ryan Simons

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF SPECIAL MEETING OF SEPTEMBER 15, 2021,  
REGULAR MEETING OF SEPTEMBER 15, 2021, SPECIAL MEETING OF  
OCTOBER 1, 2021**

After a review of the Special Meeting minutes of September 15, 2021 Commissioner O'Keefe made a motion to approve the minutes as written and Commissioner Reider seconded the motion which passed unanimously.

After a review of the Regular Meeting minutes of September 15, 2021, Commissioner Kasch made a motion to approve the minutes as written and Commissioner Beers seconded the motion which passed unanimously.

After a review of the Special Meeting minutes of October 1, 2021 Commissioner Kasch made a motion to approve the minutes as written and Commissioner Beers seconded the motion which passed unanimously.

## **FINANCIAL**

After a review and discussion of the bills, represented by check numbers 27826 through 27874 Commissioner Kasch made a motion to approve the bills represented by check numbers 27826 through 27874. Commissioner Beers seconded the motion which carried unanimously. After a review of the Allocation of Funds through September 30, 2021, and the Financial Statements for periods ending September 30, 2021, Commissioner Beers made a motion to accept the Allocation of Funds through September 30, 2021, and the Financial Statements for periods ending September 30, 2021. President Miller seconded the motion which carried unanimously.

## **ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca shared Charlie will be pulling the weed harvesters soon and winterizing them. Aquarius is still working on the piece of equipment that had the mesh added to it. They are trying to work out glitches in the collection of the finer matter such as algae, watermeal and duckweed.

## **LAKE COMMITTEE REPORT**

Commissioner Beers shared it looks like the process for moving forward with the permit is going as it should. The DNR is not saying they will give us a permit but that we can proceed to the 30-day public comment section which is the next step in the permit process. Once the Baxter and Woodman's work order is completed a decision can be made whether we can lease equipment and hire people, lease equipment to purchase with some DLSD involvement, or hire a contractor without DLSD involvement.

During the Lake Committee meeting there was a question regarding the Ravenswood Lift Station and its impact on lake quality. It was recommended the person come to the DLSD monthly meeting however, Commissioner Beers did not see the individual at the meeting.

Mary Knipper handed out a list of proposed projects that are in next year's Lake Committee budget and does not think the budget numbers will change at the Public Hearing.

#### **COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

None

#### **DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT**

Commissioner O'Keefe requested an update on the meeting that took place with Senator Nass and Representative August to discuss algae sucking, the DNR and related movement or lack thereof. Administrator DeLuca has not heard anything more from the Senator or Representative since that meeting. He will reach out to them to get an update. Commissioner O'Keefe shared that Sue Hefron attended the Walworth County Lakes Association meeting and the speaker was Dr. Steven Levas. When asked about blue green algae, he shared the name of a woman on staff at UW Whitewater that is known to be an expert on blue green algae. He is sharing her information with Administrator DeLuca as she may be a source to help us move the algae sucking project forward.

Commissioner Reider wondered if anyone has heard more on the investigation of the spreading of manure that takes place in the spring and fall. He asked if anyone has been notified of manure spreading that is going to happen this fall. Administrator DeLuca shared the Town is working with the County on this and we have not heard any new information. Commissioner Reider would like an update from the Lake Committee on this topic. Ryan Simons suggested DLSD or the Lake Committee invite Brian Smetana to a meeting and put him on the agenda to discuss this matter. Commissioner Beers recommended Commissioner Reider write a letter to the Lake Committee requesting Brian Smetana come to a meeting and be put on the agenda to discuss this topic. Commissioner Beers would be happy to support the request. Sending a letter becomes a public request and will be in the minutes. Commissioner Reider agreed to write the request.

#### **DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS**

Administrator DeLuca shared the crew is televising but has not been able to verify leaks. Once we have a wet season, that will change.

**DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 5 OF 2021 –  
A RESOLUTION OF NECESSITY FOR LAND AQUISITION**

A Resolution of Necessity for Land Acquisition gives our attorney permission to move forward and do research on land acquisition for managing the plant matter. President Miller made a motion to approve Resolution No. 5 of 2021 – A Resolution of Necessity for Land Acquisition. Commissioner O’Keefe seconded the motion which passed unanimously.

**DISCUSSION/POSSIBLE ACTION REGARDING WINTER ROAD DE-ICING  
OPERATIONS MEMO OF UNDERSTANDING**

This is a general memo we receive from Walworth County every year. The County requires an approved motion along with the signed Memo of Understanding to provide us with salt to de-ice our lift stations and parking lot. Commissioner Kasch made a motion to approve the Memo of Understanding. The motion was seconded by Commissioner Beers and carried unanimously.

**DISCUSSION/POSSIBLE ACTION REGARDING LAKE MONITORING**

President Miller expressed his concern with the Sanitary District paying for lake monitoring and the value of the information we receive for the money spent. He feels this should be the County and/or the Town’s responsibility. Commissioner Beers shared the information we receive is essential to procure lake related grants.

**DISCUSSION/POSSIBLE ACTION REGARDING DISTRICT REMODELING**

Administrator DeLuca would like to create a larger kitchen or sitting area to accommodate the seasonal workers. Rough estimates for the project have come in at \$75,000 to \$100,000 so a scope and bid process will need to take place. President Miller would like to look at some alternate ideas. Administrator DeLuca was asked to get a cost from Doug on what he would charge for this project.

**DISCUSSION/POSSIBLE ACTION REGARDING ANNUAL HOLIDAY  
LUNCHEON DATES & LOCATION**

The luncheon is to be held December 17, 2021 at the Waterfront Pub & Grill.

**CONSIDERATION OF FUTURE AGENDA ITEMS**

None

**DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on November 17, 2021 at 9:00 a.m.

**ADJOURNMENT**

There being no further items to discuss, Commissioner Kasch made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously. The meeting adjourned at 10:03 a.m.

  
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Kim O'Keefe, Secretary

Date Approved: 11/17/2021