

DELANVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

September 20, 2023

9:00 A.M.

CALL TO ORDER

President Miller called the Regular & Closed Session meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Ray Seitz
Charlie Handel
Adam Handel

Visitors: Mary Knipper
Mary O'Connor

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF SPECIAL MEETING OF AUGUST 23, 2023,
REGULAR MEETING OF AUGUST 23, 2023**

After reviewing the Special Meeting minutes of August 23, 2023, Commissioner Beers made a motion to waive the reading of the minutes and approve the August 23, 2023, Special Meeting minutes as written. Commissioner O'Keefe seconded the motion which passed unanimously.

After a review of the Regular Meeting minutes of August 23, 2023, Commissioner Beers made a motion to waive the reading of the minutes and approve the August 23, 2023, Regular Meeting minutes as written. Commissioner Kasch seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills represented by check numbers 28902 through 28950, Allocation of Funds through August 31, 2023, and Financial Statements for periods ending August 31, 2023, Commissioner O'Keefe made a motion to accept payment of bills, Allocation of Funds and Financial Statements as presented. Commissioner Kasch seconded the motion and the motion carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to his written monthly report, Administrator DeLuca shared Highway O Road project is almost complete and L.S.#4 project is also coming to an end. Doug is still working on the final designs for L.S.#2A for review before it goes out for bid and he's also working on L.S.#5 to get a final concept ready to go to the County for County zoning approval to rebuild that station.

LAKE COMMITTEE REPORT

Commissioner Beers shared the Lake Committee didn't have a quorum at the last meeting. While the meeting could take place, nothing could be voted on. Mary shared the drone survey of Delavan Lake was completed in order to begin creating a boat count. SEWRPC will be helping to evaluate the results to have a base line to do a carrying capacity study. This study is critical to understanding what the lake can tolerate from a safety standpoint as well as navigation and access. With Lake Lawn's expansion of its property use and 200 more boat slips, looking into the safety profile of the lake is very important.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Commissioner O'Keefe shared that he, Adam, and Charlie visited Aquarius to discuss the concern that our barge is too narrow for the large waves on the lake. While Aquarius would like to sell us a new barge, there are no grants available

to offset the cost to the District for a new barge. After a discussion with Aquarius' Engineer and President, Aquarius is putting together a two stage proposal to first add plastic pontoons to the side of the barge and then create and attach aluminum pontoons to the side of the barge to increase the width of it while still keeping it within the measurements for road travel. We are waiting for the proposal to evaluate the cost.

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

None

DISCUSSION/POSSIBLE ACTION REGARDING SHORES OF DELAVAN

Administrator DeLuca, Stan nor Doug have received a response regarding the items we still need from Shodeen. This item is tabled until the next meeting.

DISCUSSION/POSSIBLE ACTION REGARDING WINTER ROAD DE-ICING OPERATIONS MEMO OF UNDERSTANDING

Administrator DeLuca stated this is an annual agreement we enter to purchase salt for our lift stations and parking lot at the County's cost which is a very good price. Commissioner Beers made a motion to approve the Winter Road De-Icing Memo of Understanding. President Miller seconded the motion which passed unanimously.

CLOSED SESSION

Commissioner Beers made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner O'Keefe seconded the motion, a roll call vote was taken, and the motion passed unanimously. The purpose of the closed portion of the meeting is:

- a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Section §19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

RECONVENE IN OPEN SESSION

Commissioner Beers made a motion to reconvene in open session at 9:40 a.m. The motion was seconded by Commissioner Kasch which carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

The Commission authorized Administrator DeLuca to list Brown's Channel property for sale.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION REGARDING SCHEDULING BUDGET WORKSHOP DATES

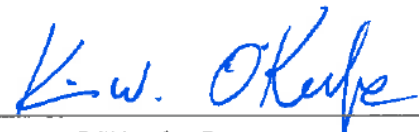
The next budget workshop date is scheduled to be held on October 4, 2023, at 9:00 a.m.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on October 30, 2023 immediately following the Public Hearing being held at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Reider seconded the motion which passed unanimously. The meeting adjourned at 9:46 a.m.



Kim O'Keefe, Secretary

Date Approved: October 4, 2023