

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular Meeting**

**August 18, 2021**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: Mary Knipper

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 21, 2021**

After a review of the Regular & Closed Session minutes of July 21, 2021, Commissioner Kasch made a motion to approve the minutes as written. Commissioner Reider seconded the motion which passed unanimously.

**FINANCIAL**

After a review and discussion of bills for payment represented by check numbers 27735 through 27765, review of the Allocation of Funds through July 31, 2021 and the Financial Statements for periods ending July 31, 2021, Commissioner Beers made a motion to accept check numbers 27735 through 27765, accept the Allocation of Funds report through July 31, 2021 and the

Financial Statements for periods ending July 31, 2021. Commissioner Reider seconded the motion which carried unanimously.

## **ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca shared the attorneys and engineers for DLSD and the City of Delavan are still having discussions so there is nothing new to report on that topic.

Delavan Lake is maintaining 14-foot depth clarity. The harvesting crew is diminishing as they are heading back to school. Some workers have committed to coming back on Saturdays for the next few months which will be very helpful. Charlie will be shifting his time around to come in on those Saturdays.

Westshire is getting their account caught up. Administrator DeLuca shared that will be helpful as he would like to do an addition to the lunchroom as the current lunchroom is not big enough to handle a harvesting crew as well as a dredging crew in the future. The harvesting crew is currently using the conference room during their lunch time. He and President Miller will look over the building and discuss options.

Additional problems have been discovered at View Crest so we will need to move forward and get those repairs finished. Work may wait until after Labor Day as we do not want to interfere with holiday boating.

## **LAKE COMMITTEE REPORT**

Mary Knipper shared now that a new team is in charge at the DNR, progress is being made as far as communication goes. Friday morning Doug Snyder, Scott Hartae, and Mary Knipper will meet to see where the DNR is in the permit approval process. There was a meeting last week on August 11<sup>th</sup> with Richard Beers, Kim O'Keefe, Jim DeLuca and Mary Knipper. That was an attempt to bring Public Works, the Sanitary District, the Lake Committee, and Doug Snyder of Baxter and Woodman together to decide where we are going and what is happening. It was decided that all communication from the DNR will be through Doug Snyder and Mary Knipper only to avoid the previous confusion that took place. Mary has questions regarding how far down the ponds should be dug and if a change is made from hydraulic dredging to mechanical dredging, what impact that has on the permit. She is hoping to get answers to those questions at Friday's meeting.

**COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

None

**DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT**

None

**DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS**

None

**DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST #7 – LS#3A REPLACEMENT**

Doug Snyder of Baxter & Woodman sent a Payment Recommendation letter recommending the Commission approve partial payment to Staab Construction Corporation in the amount of \$43,590.00. President Miller made a motion to approve payment request #7 to Staab Construction Corporation as written. Commissioner Beers seconded the motion which carried unanimously.

**DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION 4 OF 2021 ADOPTING WISCONSIN'S HEALTHY LAKES COST-SHARE GRANT FOR NATIVE SHORELAND PLANTING**

Administrator DeLuca shared this is something we have been doing annually. The citizens do rain gardens and plantings that benefit the lake shoreline and DLSD manages the DNR grant program for participants to get reimbursed. Commissioner Beers made a motion to approve Resolution 4 of 2021 Adopting Wisconsin's Healthy Lakes Cost-Share Grant for Native Shoreland Planting. Commissioner Kasch seconded the motion which carried unanimously.

**DISCUSSION/POSSIBLE ACTION REGARDING LS#9 GENERATOR REPLACEMENT**

Administrator DeLuca has a quote of \$14,295 from Power Tech to do the electrical wiring for the LS#9 generator replacement project. We are planning to purchase the generator directly from Kohler at a cost of \$23,865. Kohler is advising it could take from 9 to 16 months to get the generator so it would be best to start the process now. The project will cost between \$45,000 to \$50,000. Commissioner Beers made a motion to allocate \$50,000 for the replacement of

LS#9 generator. Commissioner Kasch seconded the motion and further discussion took place. Administrator DeLuca will also get generator quotes from at least one other vendor. A vote was taken, and the motion passed unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING SCHEDULING BUDGET WORKSHOP DATES**

Administrator DeLuca requested the Commission schedule a budget workshop to go over the budget draft handed out at the previous meeting and establish goals. A budget workshop was set for September 8, 2021 at 8 a.m.

#### **CONSIDERATION OF FUTURE AGENDA ITEMS**

None

#### **DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on September 8, 2021 at 9:00 a.m. following the budget workshop.

#### **ADJOURNMENT**

There being no further items to discuss, Commissioner Kasch made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 9:38 a.m.

  
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Kim O'Keefe, Secretary

Date Approved: 9/15/2021