

DELAVAN LAKE SANITARY DISTRICT

MINUTES

REGULAR MEETING

August 21, 2017

10:00 A.M.

CALL TO ORDER.

President Miller, called the meeting to order at 10:17 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL. Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Visitors: Roy Carlson -- Lake & Pond Solutions
Ted Kasch

DECLARATION OF A QUORUM.

President Miller declared a quorum present for doing business.

MOTION TO MOVE AGENDA OUT OF ORDER

Commissioner Beers made a motion to move the agenda out of order and start with item number 12 concerning the Mound Road & Inlet Project. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING TOWN OF DELAVAN MOUND ROAD & INLET PROJECT

Administrator DeLuca advised the commissioners about a letter that was just received from the Town of Delavan requesting that Delavan Lake Sanitary District contribute to the Town of Delavan Mound Road & Inlet project. The project consists of utilizing Triton Sludge Reducing Pellets on the retention ponds and inlet instead of dredging. The project is in the amount of \$31,773.00

and the Town of Delavan is requesting that DLSD contribution fifty percent, totaling \$15,886.37.

The district commissioners were presented with the same proposal that was given to the lake committee at their previous meeting. President Miller voiced concern that the report indicates that DLSD would contribute fifty percent to the project upon consideration and review. DLSD wrote a letter to the Town of Delavan in the beginning of August stating that the district is encouraged by the first initial data collected from the pellets and floc logs tests. The letter stated that the district is open to working with the Town in moving forward with the pellets on the retention ponds and channel next year. The letter never stated it would contribute a set amount of money and no agreements have been made.

Commissioner O'Keefe voiced concern that DLSD's main concern should be the sanitary sewer system. The Sanitary District is responsible for maintaining and upkeep of the aging sewer system and that the District needs to be good stewards of that. The District also maintains the weeds on the lake which was mandated by the Town of Delavan. Commissioner O'Keefe advised that the District spends about twenty percent of the budget on weed harvesting, the commissioners need to establish a limit for the non-sewer related efforts.

Commissioner Johnson advised that the pellets could save the District money on weed cutting if it proves to be as effective as projected. Commissioner Johnson stated that if the District decides to contribute the \$15,886, it would be a small amount of money upfront compared to what the district could save on the weed harvesting budget and could greatly improve the lake.

Commissioner Beers made a comment about the proposal for the Town of Delavan Mound Road & Inlet Project that was presented at the Lake Committee. Commissioner Beers informed the board that he addressed the inclination that the district had agreed to any amount of money at the Lake Committee meeting and made sure it was reflected in their minutes.

Roy Carlson from Lake & Pond Solutions advised that the pellets reduce the muck and sediment on the bottom of the lake, which in turn reduces the food source of the weeds. Roy Carlson did advise the board that they normally treat Viewcrest one to three times a season and since the association started using the pellets, they haven't received a call yet to spray this season.

Commissioner Beers expressed his concern about obtaining more scientific data to back up the pellets. Commissioner Reider distributed to the commissioners

the most recent recorded performance data of the pellet site. Commissioner Reider advised the commissioners that there are many people who have now started to utilize the pellets and inquire about them. The company who created the pellets has also offered to monitor the lake free of charge because they are interested in the data for a project this large scale.

After much discussion, the commissioners discussed many options concerning working with the Town and other entities concerning the pellets. The commissioners would like to make sure that they are being good stewards of the District's money and that a proper limit is set for non-sewer related costs. The commissioners also discussed to great length the effect that the pellets could have and how it may save the District money on the weed harvesting budget. It was discussed that with the project not starting until early next spring, the commissioners would not make an immediate decision until more data can be collected. Commissioner Beers made a motion to table to any decision on the Town of Delavan & Mound Road Project until the next District meeting. The motion was seconded by President Miller and followed by Commissioner O'Keefe. Motion opposed by Commissioner Reider and Commissioner Johnson, motion carried with a vote of three to two.

APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 19, 2017

After a short discussion, Commissioner Beers made a motion to waive the reading of the minutes of the Regular Meeting on July 19, 2017 and approve them as written. Commissioner O'Keefe seconded the motion which carried unanimously.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

No citizens present at this time.

FINANCIAL

After reviewing the bills, Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 25443 through 25489. President Miller seconded the motion which carried unanimously.

President Miller made a motion to accept the Allocation of Funds report and the financial statements for the period ending July 31, 2017 and place on file. The motion was seconded by Commissioner O'Keefe and carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to the monthly report already provided to the commissioners, administrator DeLuca advised the commissioners that the district received an A plus on the DNR CMAR report.

Commissioner O'Keefe made a motion to accept the Administrator's Monthly Report and place it on file. The motion was seconded by President Miller which carried unanimously

DISCUSSION/POSSIBLE ACTION REGARDING WALWORTH COUNTY CLEAN SWEEP PROGRAM

After a brief discussion, Commissioner Johnson made a motion to allocate one hundred dollars to the Walworth County Clean Sweep Program. Motion was seconded by Commissioner O'Keefe which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING PURCHASE OF HARVESTER & CONVEYOR

The Delavan Lake Sanitary District has been approved for a grant for 35% reimbursement for a new harvester. The grant is contingent on the governor signing the budget and releasing funds into that account. Project is at a standstill until the District is notified of the approved funds.

Commissioner Beers made a motion to remove item from agenda and to table all further discussions until notification from the state has been received. President Miller seconded the motion which carried unanimously.

Commissioner O'Keefe excused himself from the district meeting at 11:35 a.m.

DISCUSSION/POSSIBLE ACTION REGARDING AUDIT PROPOSALS

The District's contract with their current auditors is up, the district has received three quotes from different auditors. President Miller advised that he had a possible fourth auditor that would be competitive in price and quality. Commissioner Beers made a motion to table discussion until the fourth bidder

can submit their proposal. Motion was seconded by President Miller which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING BUDGET WORKSHOP DATES

Administrator DeLuca advised the commissioners that they need to set up an additional budget workshop for next month. After a brief discussion, the commissioners decided to have the budget workshop combined with the next monthly meeting. Due to schedule conflicts, the commissioners decided to move the normal monthly meeting date to the second Wednesday of the month, September 13, 2017. The budget workshop will commence at 7:30 a.m. and will convene at 9:00 a.m. The regular commission meeting will begin immediately after at 9:00 a.m.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

As previously stated, the commissioners decided to combine the budget workshop and regular monthly commission meeting on the same day. The next monthly meeting will be moved to the second Wednesday of September. The regular monthly meeting will begin at 9:00 a.m. on Wednesday, September 13, 2017.

ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. Commissioner Reider seconded the motion which passed unanimously. The meeting adjourned at 11:45 a.m.



Kim O'Keefe, Secretary

Date Approved: 9-13-17