

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Special Meeting

August 2, 2023

9:30 A.M.

CALL TO ORDER

Commissioner Beers called the Special Meeting to order at 9:30 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: Thomas Miller, President

Other: Administrator Jim DeLuca
Ray Seitz
Mitch Lepkowski

Visitors: Daniel Fahey

DECLARATION OF A QUORUM

Commissioner Beers declared a quorum present for doing business.

MOTION TO APPOINT COMMISSIONER AS ACTING PRESIDENT

Commissioner Beers made a motion to appoint Commissioner O'Keefe as Acting President for the meeting. Commissioner Kasch seconded the motion which carried unanimously.

MOTION TO APPOINT COMMISSIONER AS ACTING SECRETARY

Acting President O'Keefe made a motion to appoint Commissioner Beers as Acting Secretary for the meeting. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING 3443 S. SHORE DR.

Administrator DeLuca shared there is a critical 90-degree angle in our sewer by the lakefront at this property. The property owner is willing to give us an access easement down their driveway as we do not have clean passage to that corner. The future plan is to do a lining along the lakefront, and we would jet and televise from that corner on our regular maintenance schedule. The owner is willing to give us a legal description which has been drafted and reviewed and approved by our Engineer. Along with that easement, the District will ALSO need approval from the property owners to allow us to widen their driveway from 10 feet to 12 feet to accommodate large equipment and vehicles. We would put down an extra 2 inch layer of asphalt to accommodate the 18 wheeler that would be used to do the future lining. The extra asphalt expenditure to the District for the 2 inches is \$10,851 based on an estimate from W.N. Yoss Construction, Inc. The additional cost to hog out the whole base (if we needed to) would be \$20,480. The owner is going to do an 8-to-10-inch crushed base at the width of the widened drive. The District will have a proof roll done before they lay gravel and again after they lay gravel. If the proof roll is good, there may be no extra cost to the District. If there are bad areas, at the discretion of Ray, we would hog those sections out to reinforce them. Dan Fahey shared that \$20,480 works out to \$2.50 a square foot for the affected area to create a 12-to-14-inch Town standard road base. Administrator DeLuca shared this easement would be a huge benefit as our current easement passes through a deep ravine that is not accessible with any equipment at this time. He made a recommendation that the motion state the District Engineer and Attorney must approve the legal description of the easement, the property owner would be responsible for recording it and provide the District with a copy of the recorded easement, the District does a proof on the base prior to gravel and a proof after gravel, the District will pay \$10,851 for the Asphalt upgrade and a \$2.50 per square foot, not to exceed \$20,000 for the gravel upgrade based on Ray's approval, receipt of load tickets. Commissioner Beers made a motion to approve the recommendation that Administrator Deluca made. Acting President O'Keefe seconded the motion which passed unanimously.

ADJOURNMENT

There being no further items to discuss, Acting President O'Keefe made a motion to adjourn the meeting. Commissioner Reider seconded the motion which passed unanimously. The meeting adjourned at 9:45 a.m.

Richard Beers

Richard Beers, Acting Secretary

Date Approved: August 23, 2023