

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular Meeting

December 18, 2019

9:00 A.M.

CALL TO ORDER

President Miller, called the Regular Meeting to order at 9:05 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Other: Administrator Jim DeLuca
Charlie Handel

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF PUBLIC HEARING OF NOVEMBER 6, 2019,
REGULAR MEETING OF NOVEMBER 6, 2019 AND SPECIAL MEETING OF
DECEMBER 2, 2019**

After reviewing the Public Hearing minutes of November 6, 2019, Commissioner Beers made a motion to approve the minutes as written. Commissioner O'Keefe seconded the motion which passed unanimously. After reviewing the Regular Meeting minutes of November 6, 2019, Commissioner Johnson made a motion to approve the minutes as written. Commissioner Beers seconded the motion which passed unanimously. After reviewing the Special

Meeting minutes of December 2, 2019, Commissioner O'Keefe made a motion to approve the minutes as written. Commissioner Johnson seconded the motion which passed unanimously.

FINANCIAL

After discussion and review of the bills, Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 26764 through 26823. Commissioner Johnson seconded the motion which passed unanimously.

Commissioner O'Keefe made a motion to accept the Allocation of Funds reports for the periods ending October 31, 2019 and November 30, 2019. The motion was seconded by Commissioner Johnson and carried unanimously.

Administrator DeLuca reviewed the financial statements for the periods ending October 31, 2019 and November 30, 2019. Commissioner Johnson made a motion to accept the financial statements and place them on file. President Miller seconded the motion which passed unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca discussed work needed at LS 10 due to what he believes may have been a lightning strike. He also shared a request by the City of Delavan to meet with Doug Snyder and he in regard to Lake Lawn's development as well as other parcels owned by Fairwyn Development that have laterals/stubs that connect/could connect to DLSD service. Administrator DeLuca would like permission to discuss other developments that would involve the City of Delavan not just Lake Lawn's development. Commissioner O'Keefe made a motion to authorize the Administrator and District Engineer to engage in discussions with the City of Delavan regarding expanding sewer service areas and bring the information gathered back to the Commission for discussion and review. Commissioner Beers seconded the motion which carried unanimously. It was noted that as part of these future developments, changes to Hwy 50 will be made. The intersection by County Road F North and Hwy 50 will be redesigned. There is a large culvert by our force main which is also right there that will need to be redone.

LAKE COMMITTEE REPORT

Commissioner Beers shared the information Peter Berini presented at the Lake Committee meeting in regard to the dredging project. The equipment dimensions are important due to pumping capacity concerns. Based on this concern, Mr. Berini's equipment preference would be the Mud Cat as it has the capacity to pump significant volume a greater distance than other equipment being considered. The material retrieved during dredging would be put in tubes that would be split open and moved to a location approved by the DNR. There is a February 5, 2020 meeting with the DNR. A trip to the ponds was taken to check out the condition of the roadways and assess what may need to be upgraded. There are a lot of moving parts that need to happen and as there is a new person at the DNR handling the permitting process, a reasonable time frame for the permitting if it moves forward would be June, 2020. Administrator DeLuca stated the permitting will determine what direction is taken in regard to the equipment to be purchased. Mud Cat sent him an e-mail that stated our trailer will not work as the weight of the Mud Cat is more than the DPW-R rating of the trailer. If the Mud Cat is the direction the Town decides to go, a trailer will need to be purchased along with it. As we are not purchasing the equipment, our focus should be on the manpower and time involved in operating the equipment. Commissioner Beers will discuss a separate set of specifications for dredging equipment with Catherine Gaulke. Commissioner Reider shared there was some discussion on the addition of another gaging machine on the other side of the retention ponds. Dale Robertson felt this was an unnecessary expense as it would be a duplication of information.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Commissioner O'Keefe shared the DLIA is interested in raising money for lake improvement projects. He is responsible for coming up with a business plan that shows why the DLIA should raise money for a Truxor with the dredger attachment or just the dredging attachment itself to remove phosphorus from the lake. A second and separate business case being looked into is buying the Inter-Seeder and other equipment necessary for cover crop planting. Currently

the DLIA is paying farmers to grow cover crops instead of leaving their fields open. The equipment needed to plant cover crops is expensive and cost prohibitive for the farmers. We need to be able to quantify how much phosphorus we are keeping out of the lake for the money to be spent for the equipment. A third interest being looked at is the purchase of land. He would like help from DLSD staff in gathering information to prepare the request for donations. Commissioner O'Keefe will work with Charlie to get information put together.

DISCUSSION/POSSIBLE ACTION REGARDING VIEW CREST UPDATE

Administrator DeLuca shared our Attorney has made a request to the County and we are still waiting to hear back from them.

DISCUSSION/POSSIBLE ACTION REGARDING USGS JOINT FUNDING AGREEMENT

Administrator DeLuca shared this is an agreement we approve every year as we fund some of the monitoring expense for the lake. USGS is looking for the District to fund \$26,900 to monitor Delavan Lake. Commissioner Beers made a motion to agree to the proposal submitted by USGS to continue with the monitoring of the lake. Commissioner O'Keefe seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING REPLACEMENT DOORS FOR LIFT STATIONS

Administrator DeLuca discussed the rotted doors at several lift stations. President Miller felt the proposals were higher than they should be. Commissioner Johnson made a motion to accept Sherrer Construction's bid to replace the lift station doors. Commissioner Reider seconded the motion and a vote was taken and carried with a 4 aye, 1 member abstaining vote. President Miller abstained, Commissioner O'Keefe aye, Commissioner Johnson aye, Commissioner Reider aye, Commissioner Beers aye.

DISCUSSION/POSSIBLE ACTION REGARDING UW LAKES & RIVERS CONVENTION

Administrator DeLuca mentioned Charlie and Commissioner Beers are planning on going to the annual UW Lakes & Rivers Convention April 1 through April 3,

2020. President Miller made a motion for one Commissioner and Staff to go to the UW Lakes & Rivers Convention April 1 through April 3, 2020. Commissioner Johnson seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 11 OF 2019 DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF DISTRICT MONEYS

Commissioner O'Keefe made a motion to accept Resolution No. 11 of 2019 Designating Public Depository and Authorizing Withdrawal of District Moneys. Commissioner Johnson seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DISTRICT FUNDS

After a brief discussion in regard to the funds sitting in the money market account, Commissioner Beers made a motion to leave the \$412,107.10 in the Certificate of Deposit at Commerce Bank, and move \$750,000 from the money market at Town Bank to Certificates of Deposit at Advia Credit Union. One 5 month Certificate of Deposit at 2.25% in the amount of \$250,000, one 10 month Certificate of Deposit at 2.25% in the amount of \$250,000 and one 25 month Certificate of Deposit at 2.25% in the amount of \$250,000. Commissioner O'Keefe seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING OFFICE WINDOW REPLACEMENT

Administrator DeLuca discussed the frosting up of the windows and the freezing of the drive up window to the point it becomes inoperable. He would like to go to a vinyl type window to get them insulated. President Miller would like to take a look at the windows before discussing this further.

CONSIDERATION OF FUTURE AGENDA ITEMS

Commissioner O'Keefe suggested leaving Ongoing Lake Management on the next agenda.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on January 13, 2020 at 9:00 a.m.

THE COMMISSIONERS WILL RECESS FOR AN EMPLOYEE APPRECIATION LUNCHEON AT THE WATERFRONT PUB AND GRILL

This will be strictly a social function and no District business shall be conducted.

ADJOURNMENT

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Johnson seconded the motion which carried unanimously. The meeting adjourned at 10:47 a.m.



Kim O'Keefe, Secretary

Date Approved: 1/13/2020