

**DELANVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular & Closed Session**

**February 21, 2024**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Regular and Closed Session Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca  
Adam Handel  
Ray Seitz  
Eric Ritchey  
Mark Turner (R&R Insurance Agent)

Visitors: Charlie Handel  
Mary Knipper  
John Lauer

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 24, 2024**

After a review of the Regular Meeting minutes of January 24, 2024, Commissioner O'Keefe made a motion to waive the reading of the minutes and approve the January 24, 2024, Regular Meeting minutes as written. Commissioner Kasch seconded the motion which carried unanimously.

**FINANCIAL**

After a review and discussion of the bills represented by check numbers 29161 through 29201 and Allocation of Funds through January 31, 2024, Commissioner Beers made a motion to accept payment of bills and Allocation of Funds as presented. Commissioner O'Keefe seconded the motion which passed unanimously.

**ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca shared the County is giving us some pushback on L.S. #2A. As we do have a future project in the plans for L.S. #5, our attorney is working on a letter to the County to reiterate what the courts ruled and what the state statutes say regarding our exemptions.

**LAKE COMMITTEE REPORT**

Mary Knipper shared the Lake Committee is working on the last part of the Mound Road Dredging Project, which is restoring the site, getting rid of the geotubes, disbursing the dewatered sediment, and reseeding the property. The bid to do this work will be published in the paper for the next two weeks as is required. The project still has the funds available to do this work. They are planning a bid opening date of March 15, 2024. Once the complete restoration is done, a full report will be submitted to the DNR.

Mary also shared Integrated Lakes Management did a bathometric of the Inlet and Outlet and Peter Berini, having looked at the data, has completed a report which the Lake Committee is in possession of. There is a subcommittee working on what is to be implemented based on this report. These recommendations will be shared at a future community meeting.

**COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

John Lauer mentioned borings that were done on the lot next door to his property and questioned why these borings were being done. Administrator DeLuca shared L.S. #5 may be moved to that parcel when it is rebuilt. We needed the soil borings to determine how wet the ground is and help with preliminary planning.

**DISCUSSION/POSSIBLE ACTION - ONGOING LAKE MANAGEMENT**

None

#### **DISCUSSION/POSSIBLE ACTION REGARDING INSURANCE RENEWAL**

Mark Turner of R & R Insurance shared keeping all the limits and coverages the same, the insurance premium came in with an overall increase of 3.4%. Commissioner Beers made a motion to adopt the Insurance Renewal proposal. President Miller seconded the motion. After further discussion of the proposal and its coverage, a vote was taken, and the motion passed unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING SALE OF MOWERS**

Administrator DeLuca shared no bids were received on the mowers that were published for sale. Internally, we did have interest in the mowers and have received one bid on each of the mowers from two separate employees. The Bobcat finish mower has a bid of \$700.48 and the John Deere has a bid of \$770.50. Commissioner O'Keefe made a motion to accept the bids as presented. President Miller seconded the motion which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING REPLACING DODGE JOURNEY VEHICLE**

Administrator DeLuca shared one of the service trucks just had the rear axle repaired and we are considering using that truck for lake operations, giving Adam more room for tools when repairing harvesters during seasonal use. We would then order a new service truck for the sewer crew. If this is the direction we go, we would sell the Journey. The Commission requested vehicle quotes be provided at next month's meeting.

#### **CLOSED SESSION**

President Miller made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner Beers seconded the motion, a roll call vote was taken, and the motion carried unanimously. The purpose of the closed portion of the meeting is to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Section §19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

**RECONVENE IN OPEN SESSION**

President Miller made a motion to reconvene in open session at 10:34 a.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

**DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS**

None

**CONSIDERATION OF FUTURE AGENDA ITEMS**

Commissioner Beers requested clear water infiltration be added to the next agenda.

**DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on March 20, 2024, at 9:00 a.m.

**ADJOURNMENT**

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Beers seconded the motion which passed unanimously. The meeting adjourned at 10:37 a.m.

  
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Kim O'Keefe, Secretary

Date Approved: March 13, 2024