

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

January 13, 2020

9:00 A.M.

CALL TO ORDER

President Miller, called the Regular & Closed Session to order at 9:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Other: Administrator Jim DeLuca

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 18, 2019

After reviewing the Regular Meeting minutes of December 18, 2019, Commissioner Johnson made a motion to approve the minutes as written. Commissioner O'Keefe requested a spelling correction from "interceder" to "Inter-Seeder" on page 4132 under Lake Committee Report. Commissioner Beers seconded the motion with the recommended change. The motion passed unanimously.

FINANCIAL

During discussion of the bills to be paid the increased monthly maintenance on the copy machine was noted. Encouraging people to switch to paperless billing was mentioned. Commissioner Beers made a motion to document the actual cost of sending out paper utility bills which includes use of copier, paper forms, labor, postage and any other related expenses. Commissioner O'Keefe seconded the motion which passed unanimously. After further discussion and review of the bills and Allocation of Funds, Commissioner Beers made a motion to approve payment of bills represented by check numbers 26824 through 26871 and the Allocation of Funds. Commissioner O'Keefe seconded the motion which carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca discussed the failing of a radio device in one of the Lift Stations. The part that needs to be replaced is no longer made. We were able to find a vendor that had this part. Billing for the part and troubleshooting the problem will be seen next month. He also shared the letter of denial from the County in regard to an Erosion Control Permit for View Crest to work on the sewer system. Attorney Stan Riffle is going to appeal the decision. An update on the force main was given. Reesman started at Blue Gill Road heading west and will be by Manor Lane this week. A burial ground was found to the west of Blue Gill Road and Reesman filed a NOI form that now requires an archeologist be on site to supervise this area. The Lift Station 6 Upgrade is in process. The Lift Station has been dismantled and is in bypass mode. The generator is being manually operated.

LAKE COMMITTEE REPORT

Commissioner Beers shared that Roy from Lake and Ponds was at the Lake Committee meeting and discussed the results from an experiment completed at the corner of the launching ramp where pellets were put in with a comparison baseline next to the experimental site. The results did not show much. Attention to the volume of muck in that corner needs to be watched so it doesn't become an endangered area. The Inlet data and Brown's Creek data showed that pellets work. Commissioner Reider shared additional information Roy has on the use of Phoslock and Floc Logs. Potential use of Phoslock in the ponds was discussed further. Also discussed at the Lake Committee Meeting was the Intergovernmental Agreement as there is a meeting with the DNR in February.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION - ONGOING LAKE MANAGEMENT

President Miller requested clarification on the status of purchasing property for the disposal of dredging and weed harvesting materials removed from the lake. Administrator DeLuca shared this has been put on hold until the Intergovernmental Agreement gets established. The need to acquire land for the purposes of weed harvesting disposal should be kept in mind. WalCoMet did offer the use of acreage for dredging material removal. First the permit for dredging needs to be acquired. We can still look for a property where we could get permits for weed and sediment storage. Weed and sediment storage require separate permits. Peter Berini is working on placement of the removed dredging material. Manpower to operate the equipment purchased for this dredging is also a concern as this is a budgeting issue that needs to be considered. Administrator DeLuca suggested this be discussed further during the Intergovernmental Agreement closed session.

DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST - LS#6 UPGRADE

Engineer Doug Snyder reviewed the request for payment by Gilbank Construction, Inc. and has given his approval of the payment for work completed to date. Commissioner Johnson made a motion to approve the payment request by Gilbank Construction, Inc. in the amount of \$23,420.35. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST - LS#6 FORCEMAIN

Engineer Doug Snyder reviewed the request for payment by Reeman's Excavating & Grading Inc. and has given his approval of this payment request for work completed to date. Commissioner Johnson made a motion to approve the payment to Reesman's Excavating & Grading Inc. in the amount of \$121,827.05. President Miller seconded the motion which passed unanimously.

CLOSED SESSION

President Miller made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session. The purpose of the closed portion of the meeting is for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is the Intergovernmental Agreement with the Town of Delavan regarding future lake operations.

RECONVENE IN OPEN SESSION

Commissioner Beers made a motion to reconvene in open session at 11:25 a.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

Commissioner O'Keefe made a motion to have Administrator DeLuca continue discussions with the Town of Delavan Administrator. Commissioner Johnson seconded the motion which passed unanimously.

CONSIDERATION OF FUTURE AGENDA ITEMS


Commissioner O'Keefe suggested leaving Ongoing Lake Management on the next agenda.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on February 26, 2020 at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, Commissioner Johnson made a motion to adjourn the meeting. President Miller seconded the motion which carried unanimously. The meeting adjourned at 11:31 a.m.



Kim O'Keefe, Secretary

Date Approved: 2/26/2020