

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**REGULAR MONTHLY MEETING & CLOSED SESSION**

**January 18, 2017**

**9:00 A.M.**

**CALL TO ORDER.**

President Surinak, called the meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL.**

Present: John Surinak, President  
Thomas Miller, Commissioner  
Kim O'Keefe, Commissioner  
Thomas Johnson, Commissioner  
Richard Beers, Commissioner

Visitors: Ryan Simons  
Charlie Handel

**DECLARATION OF A QUORUM.**

President Surinak declared a quorum present for doing business.

**APPROVAL OF MINUTES.**

After a short discussion President Surinak made a motion to waive the reading of the minutes of the Special Meeting of December 15, 2016 and approve them as written. Commissioner Beers seconded the motion which passed unanimously.

After a short discussion Commissioner Beers made a motion to waive the reading of the minutes of the Regular Meeting of December 21, 2016 and approve them as written. Commissioner Johnson seconded the motion which passed unanimously.

**COMMENTS OF CITIZENS PRESENT.**

Ryan Simons explained the need to continue to support the USGS water quality monitoring. He believes it is absolutely critical that DLSD keep this in the budget and continue monitoring the water quality in a consistent method.

**FINANCIAL.**

After reviewing the bills Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 25072 through 25131. Commissioner Miller seconded the motion which carried unanimously.

President Surinak made a motion to accept the Allocation of Funds report for the period ending December 31, 2016 and place on file. The motion was seconded by Commissioner O'Keefe and carried unanimously.

**ADMINISTRATOR'S MONTHLY REPORT.**

In addition to the report already supplied to the Commissioners – Administrator DeLuca advised that Dam Gate #3 requires repair. Dorner doesn't want to take it apart when the weather is below 50 degrees. Gate #3 is stuck at 10% but we have been using Gate #2 and the sluice gate to manage the lake elevation. The Laser meter in the swamp is working and really accurate.

Walworth County changed some of their ordinances last year. We may now be required to obtain a Conditional Use Permit in order to extend the path in View Crest for maintenance purposes of our sewer lines.

President Surinak made a motion to accept the Administrator's Monthly Report and place it on file. Commissioner O'Keefe seconded the motion which carried unanimously.

**LAKE HARVESTER GRANTS.**

Commissioner Beers advised that he had attended the grant presentation meeting. The presentation by Administrator DeLuca and Charlie was very well done and addressed all the concerns.

Administrator DeLuca advised that all the awarded grants were tabled until August, 2017 on the condition that if we waited until August the harvester request qualified for a 35% co-share instead of 20%-25%.

Information only

**UPDATE OF LIFT STATION #2, LIFT STATION #9 AND ADMINISTRATION BUILDING PARKING PROJECTS.**

Administrator DeLuca advised that he still needs to meet with Doug Snyder of Baxter & Woodman to wrap up everything so Doug can get the project out to bid. Doug would like to tie all three projects together into one.

Information only

**LAKE & PONDS AQUATIC PLANT MANAGEMENT AGREEMENT.**

After a short discussion Commissioner O'Keefe made a motion to approve the five year Aquatic Plant Management contract with Lake and Ponds. Commissioner Miller seconded the motion which passed unanimously.

**USGS JOINT FUNDING AGREEMENT FOR 2017.**

After a short discussion Commissioner O'Keefe made a motion to contribute \$18,450 toward the USGS Joint Funding Agreement. Commissioner Johnson seconded the motion. A roll call vote revealed all Commissioners present were in favor of the motion.

**CLOSED SESSION.**

President Surinak made a motion to immediately convene into closed session. The purpose of the closed session is to consider employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Section 19.85(1)(c), Wisconsin Statutes. Specifically to be discussed is the performance and duties of the Administrator. The motion was seconded by Commissioner Beers and carried unanimously.

**RECONVENE IN OPEN SESSION.**

President Surinak made a motion to reconvene in open session. The motion was seconded by Commissioner O'Keefe and carried unanimously.

**DISCUSSION OF CLOSED SESSION MATTERS.**

None

**CONFIRMATION OF NEXT MEETING DATE.**

Special meeting on Saturday, February 11, 2017 at 9:00 AM regarding Manor Ln.

The next regular meeting date is February 22, 2017 at 9:00 AM

**COMMENTS OF CITIZENS PRESENT.**

None

**ADJOURNMENT**

There being no further items to discuss, President Surinak made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which passed unanimously. The meeting adjourned at 11:02 A.M.

  
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Thomas Miller, Secretary

Date Approved: \_\_\_\_\_