

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

January 22, 2025

9:00 A.M.

CALL TO ORDER

President Miller called the Regular and Closed Session Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Ted Kasch, Commissioner

Absent:

Other: Administrator, Jim DeLuca
Adam Handel
Ray Seitz
Eric Ritchey
Stan Riffle (*Attorney*)

Visitors: Mary Knipper

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 13, 2024

After a review of the Regular Meeting minutes of December 13, 2024, Commissioner O'Keefe made a motion to waive the reading of the minutes and approve the December 13, 2024, Regular Meeting minutes as written. President Miller seconded the motion which carried unanimously.

FINANCIAL

After a review and discussion of the bills represented by check numbers 29631 through 29689 and Allocation of Funds through December 31, 2024, Commissioner Kasch made a motion to accept payment of bills and Allocation of Funds as presented, Commissioner O'Keefe seconded the motion which passed unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca discussed meetings he is trying to schedule with property owners for LS #3 and LS #7 regarding planned projects for those lift stations.

LAKE COMMITTEE REPORT

Mary Knipper shared the Town Board approved the 2025 USGS monitoring contract in the amount of \$44,000 with Dale Robertson. An additional \$15,000 to \$18,000 will be spent on analytical laboratory sampling that the Town of Delavan will cover and is outside of the USGS monitoring contract.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

None

DISCUSSION/POSSIBLE ACTION REGARDING SEWER BILLING ISSUE AT VILLAGE SUPPER CLUB

President Miller mentioned the owner of the Village Supper Club discussed a leak he had at cottages on the property that significantly affected his sewer bill. President Miller suggested he send a letter for the Commission's consideration. Administrator DeLuca discussed the letter he received requesting the bill be reduced to what the average bill has been in previous billings. The water went in the yard or down to the lake and not into the sewer. Commissioner O'Keefe made a motion to accept the proposal to reduce the bill to the average of past billings. Commissioner Reider seconded the motion which passed with a 3 aye, 1 abstain vote. Commissioner O'Keefe, aye, Commissioner Kasch, aye, Commissioner Reider, aye, President Miller, abstain.

DISCUSSION/POSSIBLE ACTION REGARDING INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF DELAVAN

Administrator DeLuca shared in the initial Intergovernmental Agreement (IGA), Lake Lawn had plans to tear the homes down. Since then, Lake Lawn has changed those plans and will wait approximately 3 to 5 years before tearing down the homes. As the IGA needs to be properly amended, Administrator DeLuca and Doug from Baxter and Woodman have not finished removing the boundary. We are still waiting for their revision. This is to be removed from the agenda until additional information is received.

DISCUSSION/POSSIBLE ACTION REGARDING FUEL TRUCK REPLACEMENT

Eric has done research for the replacement of the 2008 fuel truck. The plan is to use one of our older trucks used by the sewer crew as the fuel truck and replace the sewer crew truck with the new one. After further discussion, President Miller made a motion to proceed with the purchase of the new vehicle. Commissioner O'Keefe seconded the motion which passed unanimously.

CLOSED SESSION

President Miller made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner O'Keefe seconded the motion, a roll call vote was taken, and the motion passed unanimously. The purpose of the closed portion of the meeting is;

- a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.
- b. To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance of and compensation of the Administrator.

RECONVENE IN OPEN SESSION

President Miller made a motion to reconvene in open session at 10:25 a.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

President Miller made a motion to move the monthly Commission Meetings to the first Tuesday of every month. No one seconded the motion, and the motion failed. President Miller made a motion to move the monthly Commission Meetings to the second Tuesday of every month. Commissioner O'Keefe seconded the motion which carried unanimously.

The next regular meeting date is scheduled to be held on February 11, 2025, at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which passed unanimously. The meeting adjourned at 10:26 a.m.

Kim O'Keefe, Secretary

Date Approved: February 11, 2025