

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

---

**Budget Workshop Meeting**

**July 15, 2020**

**8:00 A.M.**

**CALL TO ORDER**

President Miller called the Budget Workshop Meeting to order at 8:01 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
Thomas Johnson, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner

Absent: None

Other: Administrator Jim DeLuca  
Kim Crosby  
Shelly Weeks

Visitors: None

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**DISCUSSION/POSSIBLE ACTION 2021 BUDGET WORKSHOP**

Administrator DeLuca presented the starting budget that was created. This budget does include the dredging aspect of the operation as was requested. If the dredging does not happen, the funds will divert to undesignated funds. Administrative wages have gone down to reflect a percentage of wages being allocated to dredging.

This budget does reflect a \$2.00 rate increase in ERU charges. Various line items were discussed. Among them was the increase to WalCoMet charges as well as unknown expenses such as insurance renewals which are budgeted as a best guess estimate.

Equipment purchases were also discussed. Administrator DeLuca was approached by WalCoMet and the City of Delavan to discuss a cooperative agreement for the purchase of a vac truck. A new lawn tractor is also being investigated as the current tractor needs repairs. Equipment purchases along with other large expenditures to be discussed bring to attention the need to consider and discuss the prospect of borrowing or depleting undesignated funds.

## ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously. The meeting adjourned at 8:57 a.m.



Kim O'Keefe, Secretary

Date Approved: 9/16/2020