

DELAVAN LAKE SANITARY DISTRICT

MINUTES

REGULAR MEETING

July 19, 2017

9:00 A.M.

CALL TO ORDER.

President Miller, called the meeting to order at 9:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL. Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Visitors: Mary Knipper
Roy Carlson – Lake & Pond Solutions
Doug Snyder – Baxter & Woodman
Three Manor Lane residents

DECLARATION OF A QUORUM.

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 21, 2017

Commissioner O'Keefe requested a couple of minor corrections to the minutes of June 21, 2017. After a short discussion, President Miller made a motion to waive the reading of the minutes of the Regular Meeting on June 21, 2017 and approve them as written with the requested corrections. Commissioner O'Keefe seconded the motion which carried unanimously.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

No comments from citizens at this time.

FINANCIAL

After reviewing the bills, Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 25395 through 25442. Commissioner Johnson seconded the motion which carried unanimously.

President Miller made a motion to accept the Allocation of Funds report and the financial statements for the period ending June 30, 2017 and place on file. The motion was seconded by Commissioner Beers and carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to the monthly report already provided to the commissioners, administrator DeLuca advised the commissioners that the paving projects should commence before the end of the month. The paving projects include lift station nine and the administration building. The administrator also advised the commissioners about how the lift stations held up to all the recent flooding. All lift stations were able to stay operational and keep up with the influx of storm water. Lift station ten was almost lost due to an illegal manhole entry. The illegal entry caused the sewer to get clogged. Crew members found the obstruction and were able to clean out debris and ensure the sewer system stayed functioning.

After a brief discussion about the University of Whitewater student project, administrator DeLuca informed the commissioners that they would be receiving a PDF version of the power point.

President Miller made a motion to accept the Administrator's Monthly Report and place it on file. The motion was seconded by Commissioner O'Keefe which carried unanimously

DISCUSSION/POSSIBLE ACTION REGARDING DISCUSSION ON PELLETS (LAKES & PONDS)

Commissioner Reider advised the other commissioners about using pellets vs dredging the retention ponds by Mound Road. The Town of Delavan had a study done concerning dredging the retention ponds. It was estimated that to dredge the retention ponds by Mound Road, it would cost about \$530,000. It would cost an additional \$1,300,000 to dredge the inlet channel. Lake & Pond Solutions recently created a proposal for the retention ponds at Mound Road. To treat the ponds with pellets for a year would cost about \$17,837. To treat the

inlet channel with pellets for a year would cost about \$10,971. Commissioner Reider suggested the possibility of using pellets for a year before proceeding with the plans to dredge. This would allow adequate time to see if the pellets would make a big enough impact long term that dredging would no longer be necessary.

After much discussion about the benefits of dredging vs the benefits of pellets, and also the benefits of utilizing both options, the commissioners decided to table any further pellet decisions until further long term data is available. It was discussed that the DLSD commissioners have already committed to testing and collecting data on the effectiveness of the floc logs and pellets. The commissioners discussed that they still believe we need further quantitative data concerning the effectiveness of the technology/product before they decide to commit to a large scale project.

Commissioner O'Keefe advised that DLSD send a letter to the Town of Delavan, stating that the district is encouraged by the first initial data collected from the pellets and floc logs tests. The letter would state that the district is open to working with the Town in moving forward with the pellets on the retention ponds and channel next year. Commissioner O'Keefe made a motion that Commissioner Beers and Commissioner O'Keefe will formulate a letter of support to the Town of Delavan with regard to the pellet and floc log program. Motion was seconded by President Miller, motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING SHORES OF DELAVAN (BAXTER & WOODMAN)

Doug Snyder, engineer at Baxter and Woodman, informed the commissioners about a possible development that Shodeen has been looking into doing. Mr. Snyder brought in concept maps and advised the commissioners about what to expect from Shodeen if it happens to be brought before the DLSD commission board for approval later this year.

The subdivision concept was brought to the district's attention so that they are prepared if the decision gets brought to the board. If the subdivision was approved it would need sewer services provided. Commissioners need to collect run time, and flow data on the lift station in that area and see how much capacity is left. DLSD needs to ensure that it could support that subdivision and that if it came down to approving the development, the commissioners would be able to inform Shodeen about the necessary lift station upgrades that they would be responsible for.

DISCUSSION/POSSIBLE ACTION REGARDING BUDGET WORKSHOP DATES

Administrator DeLuca advised the commissioners that they need to set up a date for a budget workshop. After a brief discussion, the commissioners decided to change the date of the regular commission meeting. Instead of the next commission meeting being on the third Wednesday of the month, the commissioners decided to have the meeting on the third Monday of the month, August 21, 2017. The budget workshop will commence at 7:30 a.m. and will convene at 9:00 a.m. The regular commission meeting will begin immediately after at 9:00 a.m.

DISCUSSION/POSSIBLE ACTION REGARDING AD HOC COMMITTEE UPDATES

No further items to discuss at this time.

DISCUSSION/POSSIBLE ACTION REGARDING CD'S

After a brief discussion, President Miller made a motion to move a half million of the districts money into a CD. Commissioner O'Keefe seconded the motion which carried unanimously.

President Miller requested to look into making sure that the money was properly protected after a quarter of a million or to see if the half million dollars was put into multiple accounts.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

Three citizens from Manor Lane were present and were interested to see if there was any further development concerning DLSD's property on Manor Lane. No further developments have been made or discussed concerning the Manor Lane property. The DLSD commissioners are in the process of looking into alternatives and options for the property at Manor Lane.

CLOSED SESSION

President Miller made a motion at 10:38 a.m. that the commissioners upon motion duly made and carried will immediately convene to closed session. The purpose of the closed session is to consider employment, promotion, compensation jurisdiction or exercise responsibility pursuant to section 19.85(1)

©, Wisconsin Statutes. Specifically to be discussed is the performance and compensation of DLSD staff.

The motion was seconded by Commissioner Beers. A roll call vote revealed all commissioners in favor of the motion. The motion carried unanimously.

RECONVENE IN OPEN SESSION

Commissioner O'Keefe made a motion to reconvene in open session at 11:08 a.m. The motion was seconded by Commissioner Johnson and carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

There was no additional discussion on closed session matters.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

As previously stated, the commissioners decided to combine the budget workshop and regular monthly commission meeting on the same day. The next monthly meeting will be moved to the third Monday of August. The regular monthly meeting will begin at 9:00 a.m. on Monday, August 21, 2017. It was also made known at this time that President Miller will be unavailable the entire month of September and will not be able to make the normal monthly meeting in September.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which passed unanimously. The meeting adjourned at 11:10 a.m.



Kim O'Keefe, Secretary

Date Approved: 8/21/17