

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Special Meeting

July 7, 2020

10:00 A.M.

CALL TO ORDER

President Miller called the Special Meeting to order at 10:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Kim Crosby

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

DISCUSSION/POSSIBLE ACTION REGARDING SETTING HANDBOOK POLICY REGARDING COVID-19

To address quarantine time mandated by the CDC, Administrator DeLuca requested the Commission discuss this issue and update the Employee Handbook if need be. After an overview of the current sick leave policy and an in-depth discussion, Commissioner Johnson made a motion that in any 12 month period, the District pay the time typically worked in a 14 day mandatory

quarantine period as administrative leave to an employee who is quarantined, if an employee is subject to a second quarantine in that same 12 month period the District will pay 50% of the employees' wages as administrative leave compensation for a maximum 14 day quarantine period. Should additional quarantines be mandated within that same 12 month period, no administrative leave compensation is to be paid. Commissioner O'Keefe seconded the motion. The motion passed with a 4 aye 1 nay vote. President Miller aye, Commissioner O'Keefe aye, Commissioner Johnson aye, Commissioner Reider aye, Commissioner Beers nay.

ADJOURNMENT

There being no further items to discuss, Commissioner Johnson made a motion to adjourn the meeting. President Miller seconded the motion which carried unanimously. The meeting adjourned at 10:50 a.m.

Kim O'Keefe, Secretary

Date Approved: _____