



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O'Keefe, Secretary**  
**Richard Beers, Commissioner**

**David Reider, Commissioner**  
**Ted Kasch, Commissioner**  
**James DeLuca, Administrator**

## Official Notice

The Delavan Lake Sanitary District Commission will hold a Regular and Closed Session Commission meeting on Wednesday, June 19, 2024, at 9:00 A.M in the Meeting Room at the District Headquarters located at 2990 County Road "F" South, Delavan, Wisconsin.

The purpose of the closed session portion of the meeting is to consider deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

After the regular meeting has been properly convened, the President of the Commission will announce to all those present the purpose of the Closed Session and the fact that the Commission intends to convene in Closed Session for the above-delineated purposes. Following the announcement, upon motion duly made and seconded and acted upon by the majority of the Commissioners present as required under section 19.85(1)(a), Wisconsin Statutes, the Closed Session will take place which will be attended by the Commissioners and required staff.

You are further notified that the Commission reserves the right to adjourn the meeting while still in Closed Session, or the Commission may reconvene into Open Session pursuant to section 19.85(2), Wisconsin Statutes, for possible additional discussion and action concerning any matter discussed in Closed Session, for continuation of the Commission meeting or to conclude the Commission meeting.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Approval of minutes of Regular Meeting of May 22, 2024
5. Financial
  - a. Review bills for payment – Check numbers 29339 - 29375
  - b. Acceptance of Allocation of Funds through May 31, 2024
  - c. Financial Statements for periods ending May 31, 2024
6. Administrator's Monthly Reports
7. Lake Committee Report
8. Comments and suggestions of citizens present regarding agenda items "limited to 3 minutes per person"

## **OLD BUSINESS**

9. Discussion/possible action – ongoing lake management

## **NEW BUSINESS**

10. Discussion/possible action regarding Change Order #3 – LS#4 Remodel – Contract A
11. Discussion/possible action regarding Resolution No. 1 of 2024 approving the 2023 CMAR
12. Discussion/possible action regarding Mary Knipper’s request to put Adam Handel on the Dam Subcommittee for Delavan Lake
13. Discussion/possible action regarding LS#8 valve vault insulating and epoxy coating
14. Discussion/possible action regarding replacing LS#10 wet well grating, epoxy coating and lift station bypass
15. The commissioners upon motion duly made and carried will immediately convene to closed session. The purpose of the closed session is;
  - a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.
16. Reconvene in open session
17. Discussion/possible action on any closed session matters
18. Consideration of Future Agenda Items
19. Discussion/possible action or confirmation of next meeting date
20. Adjournment

**To access the public portion of the meeting via telephone please dial (425) 436-6362, enter the access code – 576344 followed by pound or (#). Audio/Video codes for closed session will not be available to the public. This meeting is via telephone for social distancing purposes. If attending in person at DLSD, staff will assist with arrangements at the office for attendees to listen in.**

### **Posted June 14, 2024**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**