

DELAVAN LAKE SANITARY DISTRICT

MINUTES

REGULAR MEETING

June 21, 2017

9:00 A.M.

CALL TO ORDER.

President Miller, called the meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL. Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner

Visitors: Mary Knipper
Bonnie Crivolio
Edward Clair – President of DLYC

Commissioner Beers gave notice that he will be held up and will arrive late to the meeting

DECLARATION OF A QUORUM.

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 17, 2017 & SPECIAL MEETING OF MAY 23, 2017

After a short discussion, President Miller made a motion to waive the reading of the minutes of the Regular Meeting on May 17, 2017 and the Special Meeting on May 23, 2017 and approved them as written. Commissioner Johnson seconded the motion which carried unanimously.

Commissioner Beers arrived to the meeting at 9:05 a.m.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

No comments from citizens present at this time.

FINANCIAL

After reviewing the bills, President Miller made a motion to approve payment of bills represented by check numbers 25320 through 25394. Commissioner O'Keefe seconded the motion which carried unanimously.

President Miller made a motion to accept the Allocation of Funds report and the financial statements for the period ending on May 31, 2017 and place on file. The motion was seconded by Commissioner O'Keefe and carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to the report already supplied to the Commissioners, Administrator DeLuca advised that the district is in the process of wrapping up the paper work for the lift station 9 erosion control with Walworth County. The district's engineer is working with the County to hash out all further details. The administrator has received several quotes for an additional 3 ton dump truck, staying below CDL requirements, all quotes are upwards of about \$68,000. The administrator also advised the commissioners to be aware of a possible new subdivision that developers are bringing before the town board. After approval from the town board, the developers will be bringing it before the DLSD commission board, the subdivision would be off of Mound Road.

Administrator DeLuca also advised the commissioners about the reduction in chemical treatments allowed by the Wisconsin DNR at this time. Chemical treatment is being reduced due to the surrounding fisheries. The DLSD can continue making requests for chemical treatment, however, the DNR will need to do an evaluation to determine if the treatment is dire enough. If the weed or algae bloom is so intense that the DNR believes it is impeding boat traffic, they will authorize chemical treatment on the lake.

President Miller made a motion to accept the Administrator's Monthly Report and place it on file. Commissioner Beers seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DLIA DONATION REQUEST FOR WATERSHED

The Delavan Lake Improvement Association has recently committed to support taking 10 acres of farm land out of production and pay the associated costs. The

land is off the intersection of I43 and Hwy 67, by the Elkhorn off ramp. The DLIA is trying to move forward with watershed conservation efforts and have taken on a project to help with sediment runoff. The project will consist of native Wisconsin vegetation being planted along the banks of a creek that eventually leads into the Delavan Lake. The native plantings will trap runoff before it can enter the creek which will help with the phosphorous, and sediment levels in the lake. The DLIA have already allocated \$5,000 to the first year of this project and has been looking into getting support and reimbursement from local government bodies.

After much discussion, Commissioner Johnson made a motion to contribute up to \$1,700 this year, and to draft a letter to the Delavan Lake Improvement Association requesting that they continue to seek out more contributors. Commissioner Reider seconded the motion, followed by Commissioner Beers and President Miller. Commissioner O'Keefe abstained from the vote due to his position on the Delavan Lake Improvement Association board, the vote carried unanimously.

Commissioner Johnson made an additional motion that a letter be sent to the City of Elkhorn, with an enclosed copy to DLIA, requesting that they help contribute money and support to the DLIA project. Commissioner Beers seconded the motion, followed by President Miller and Commissioner Reider. Commissioner O'Keefe abstained from the vote due to his position on the Delavan Lake Improvement Association board, the motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING ADMINISTRATIVE BUILDING LANDSCAPING

Administrator DeLuca advised the commissioners that the administrative building is in need of new landscaping. Current landscaping gets overrun with weeds and takes a lot of maintenance and wastes a lot of time. The administrator would like to put in rock and keep minimal vegetation, making the landscaping beds very low maintenance.

After a brief discussion, Commissioner O'Keefe made a motion to allocate up to \$3,000 for the advised landscaping and preventative maintenance at the Delavan Lake Sanitary District office. Commissioner Beers seconded the motion, which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING CEDAR POINT DRIVE ROAD REPAIR PROGRESS

Administrator DeLuca advised the commissioners that during the road reconstruction at Cedar Point Drive, the wrong rings were put on the manholes. This left the manholes sitting about a quarter of an inch above the rest of the road. New rings will now have to be put on so the winter plows will not ruin the manholes or any road repairs.

President Miller allowed time for comments or concerns from citizens present. Edward Clair, President of the Delavan Lake Yacht Club, requested that the Delavan Lake Sanitary District commissioners reconsider their decision not to contribute to the road repair projects at Cedar Point Drive. In the spirit of being a good neighbor, the DLYC believes that since the DLSD regularly utilizes the road for their recorded easement, they should be willing to contribute to the project just like the neighbors of the community have.

If the commissioners still decline to contribute, Edward Clair asked that the commissioners at least pick up the difference from the original proposal of \$11,912.00 to the revised proposal of \$14,175.00. The difference of \$2,263.00 is solely contributed due to the DLSD request for an upgraded road. When originally hearing about the road repairs that would be taking place at Cedar Point Drive, the DLSD urged the DLYC to bring the road up to commercial grade. The DLSD needed the road to be commercial grade, ensuring that their vehicles wouldn't ruin any newly refinished roads. This meant that instead of the proposed two inches of asphalt that the DLYC was planning on, they raised it to four inches for the DLSD.

The Delavan Lake Sanitary District, per the last regular monthly meeting, offered the DLYC a \$5,000 contribution towards the roadway repair, with the exception that DLYC allowed the DLSD to utilize their west ramp for weed harvesting removal. The DLYC had refused the proposed offer, stating that they wished to keep both items separate, and would entertain the idea of DLSD using the west ramp at another time.

After much discussion, Commissioner O'Keefe acknowledged that the Delavan Lake Sanitary District is responsible for the \$2,263.00 difference for the upgraded commercial grade road that the district had requested. President Miller made a motion to table the discussion until the commissioner can come up with something more palatable to the DLYC and fits within the confines of a public entity and consistent with the district's mode of operation with regard to

roadways. Commissioner O'Keefe seconded the motion, followed by Commissioner Reider and Commissioner Johnson. Commissioner Beers abstained from the vote due to his position on the DYLC board, the motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING BUDGET WORKSHOP DATES

Administrator DeLuca advised the commissioners that the budget needs to be prepared for next year. The commissioners need a general closed session meeting to discuss benefits and compensation of employees as well as other items in order to finish the budget and have it ready for review.

After a brief discussion, the commissioners decided to adjust the following monthly meeting, on July 19, 2017, to include a closed session. Meeting time may be moved up from original start time depending on the length of the agenda.

DISCUSSION/POSSIBLE ACTION REGARDING LAKE & WATERSHED PROJECTS (PELLETS, PONDS, BROWN'S, INLET)

Commissioner Reider gave a brief update about the pellet and floc log tests. Several commissioners voiced concern about not having enough testimonials or science behind how the technology/product works. The district commissioners advised Commissioner Reider to obtain more testimonials, data, and chemistry about how it works. The remaining commissioners also requested to have some people who have actually utilized the product come in and talk to the board about the results they have seen.

DISCUSSION/POSSIBLE ACTION REGARDING LIFT STATION 2 PROJECT, LIFT STATION 9, AND ADMIN PARKING PROGRESS

Agenda item was covered in the administrator's report, nothing further to discuss at this time.

DISCUSSION/POSSIBLE ACTION REGARDING LIFT STATION 2 SITE ISSUES

Commissioner Beers made mention that he has been monitoring the lift station for quite some time and hasn't seen standing water for longer than two hours at the site. Nothing further to discuss at this time. Agenda item will be taken off until further notice.

TOUR OF DISTRICT LIFT STATIONS AND OFFLOADING SITES FOR WEED HARVESTING

After a brief discussion, it was decided to postpone the district tour to a more convenient time. Rescheduling of the tour was not discussed and will be tabled until the next monthly meeting.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

Commissioner Beers made a motion to move the next monthly meeting to July 19, 2017 at 9:00 a.m. In order to accommodate a closed session, concerning the budget, the monthly meeting may change times if it is deemed that the agenda is too lengthy. Commissioner Reider seconded the motion which passed unanimously.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

Mary Knipper brought up several concerns about the district's recently purchased property on 2502 Manor Lane. Mrs. Knipper would like the 37 concerns that were brought up at the special meeting that was held on February 11, 2017 addressed. There were also concerns regarding the status of the Manor Lane and what the district was planning on doing, and if there would be another special meeting in the near future concerning this property.

The district commissioners informed Mrs. Knipper that they have tabled all decisions on the Manor Lane property. Once it was made known that the district would still have access to their previous offload site on the west end of the lake this year, the commissioners put off any decision making on the Manor Lane property. Mrs. Knipper also voiced concerns about the possible rezoning that the district would have to undertake if they wished to utilize the property. The commissioners informed Mrs. Knipper that as of this moment the commissioners have no interest in going to the County for rezoning. It is understood at this time that their attempt at rezoning would be futile with the entirety of the neighborhood and town chair opposing the district's presence.

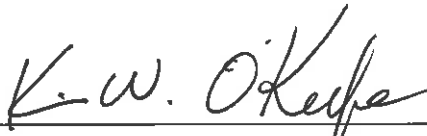
The DLSD has only taken action to clean up and revitalize the property on 2502 Manor Lane, which includes dozens of truckloads of debris and the removal of several trees. The only plan for the property on 2502 Manor Lane at this time is to continue to maintain the property and ensure the building on premise is secure.

Bonnie Crivolio, of 4330 East Dr, brought up concerns about not being able to find any information about the current happenings and that there hasn't been any update on the future of the property. Regardless if DLSD had made decisions or not concerning the property, there has been no communication between the district and the neighbors surrounding the property. Many residents fear that information is not being relayed and they haven't received any updates since they were all first informed about the problem. Mrs. Crivolio wondered if there was a proper form of communication that the residents would be able to be informed about the happenings and not feel like they are left out in the dark.

The commissioners stated, that with no items to address and all decisions at a standstill, they had taken the item off the agenda until further notice. The commissioners are in the process of looking into alternative solutions before the Manor Lane property is addressed again.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which passed unanimously. The meeting adjourned at 11:15 a.m.



Kim O'Keefe, Secretary

Date Approved: 8/21/17