

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

---

**Special & Closed Session**

**June 24, 2020**

**9:00 A.M.**

**CALL TO ORDER**

Commissioner Beers made a motion to have Commissioner O'Keefe be the presiding officer over the meeting in the absence of President Miller. Commissioner Johnson seconded the motion which carried unanimously.

Commissioner O'Keefe called the Special & Closed Session to order at 9:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Kim O'Keefe, Commissioner  
Thomas Johnson, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner

Absent: Thomas Miller, President

Other: Administrator Jim DeLuca  
Stan Riffle (Attorney)

Visitors: None

**DECLARATION OF A QUORUM**

Commissioner O'Keefe declared a quorum present for doing business.

**DISCUSSION/POSSIBLE ACTION REGARDING AT&T CONTRACT FOR SERVICE**

Administrator DeLuca requested authorization to enter into an agreement with AT&T to get fiberoptic service to our building. Presently internet is so unpredictable he has had to purchase several hotspots to get consistent internet to the laptops. Hotspots do not link to the main server, so they are not a permanent solution. AT&T will run the fiberoptic to our building at no cost to the District, however there is a monthly fee for the service. We will be going with the 50 MBPS bandwidth billing option. Once the fiberoptic service gets setup, we will shut down some of the Verizon sim cards as we will not need them anymore. Commissioner Beers made a motion to approve the AT&T contract for service. Commissioner Johnson seconded the motion which passed unanimously.

**DISCUSSION/POSSIBLE ACTION REGARDING LS#4 GENERATOR EMERGENCY SERVICE UPGRADE**

Administrator DeLuca shared the insurance company is willing to replace the generator at LS#4 however, will not include the cost for changing service from an ungrounded 3 phase to a grounded 3 phase. Alliant Energy is willing to run a separate transformer to our site at their cost if we are willing to get off the ungrounded 3 phase. The fee the District would incur is \$8,300 for Power Tech LLC to change the wiring method and install a CT cabinet and the disconnects to handle this change. This should provide better protection from lightening strikes in the future. Commissioner Beers made a motion to approve the generator emergency service upgrade and sending a letter to the insurance company requesting they contribute toward the cost of the \$8,300 service improvement. Commissioner Reider seconded the motion. A brief discussion took place upon which the motion carried unanimously.

**CLOSED SESSION**

Commissioner Beers made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session and adjourn in closed session. The purpose of the closed portion of the meeting is to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g),

Wisconsin Statutes. Specifically, to be discussed is citations issued to Southbay due to force main installation.

Commissioner Reider seconded the motion, and a roll call vote showed all commissioners in favor of the motion.

## ADJOURNMENT

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 9:50 a.m.

---

Kim O'Keefe, Secretary

Date Approved: \_\_\_\_\_