

DELANVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

March 11, 2020

9:00 A.M.

CALL TO ORDER

Commissioner Miller called the Regular & Closed Session to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 26, 2020,
SPECIAL MEETING OF MARCH 4, 2020**

After reviewing the Regular & Closed Session minutes of February 26, 2020, and the Special Meeting minutes of March 4, 2020, Commissioner Beers made a motion to approve the minutes as written. Commissioner Reider seconded the motion which passed unanimously.

FINANCIAL

After discussion of the bills to be paid Commissioner Beers made a motion to approve payment of bills represented by check numbers 26935 through 26961. Commissioner Johnson seconded the motion which carried unanimously.

After a review of the Allocation of Funds through February 29, 2020 and the Financial Statements for periods ending February 29, 2020, Commissioner Beers made a motion to accept the Allocation of Funds and the Financial Statements as presented. Commissioner Johnson seconded the motion which passed unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca shared an update on the court proceeding regarding Westshire properties owned by Senior Housing Developers. At the hearing, the judge found in favor of the District and stated the foreclosure process is to be followed through on. Attorney Riffle will provide us with a report regarding the foreclosure process. He also noted the Viewcrest hearing is scheduled for April 8, 2020. An update on the progress of the Lift Station 6 and Force Main projects was given. Information on the Lakelawn Development was discussed as the development is moving forward. The IGA between WalComet, Lake Lawn, the City of Delavan, and the District is being worked on.

LAKE COMMITTEE REPORT

Commissioner Beers shared much of the Lake Committee meeting focused on the Intergovernmental Agreement, dredging, and the maintenance permit. Katherine Gaulke mentioned the initial permit had been applied for and was approved at the DNR meeting back in February. The DNR representative at that meeting found the permit in her inbox and approved it at the meeting. Commissioner Beers did mention concerns the District has regarding unavoidable expenses that were not included in the project plan. While Katherine Gaulke disputed the concerns, Commissioner Beers would still like to have a discussion with the Town regarding the concerns. Katherine felt all the concerns Administrator DeLuca had were irrelevant. Commissioner Beers stated it was a disappointing meeting.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Administrator DeLuca mentioned Charlie is starting to take care of all the repairs needed on the harvesting equipment to prepare for normal launch timing. He is also working on putting together a crew for the season. We may need to place an advertisement on our website, Facebook and in the paper for seasonal help.

DISCUSSION/POSSIBLE ACTION REGARDING BROWN'S CHANNEL REHAB

Administrator DeLuca discussed the spreadsheet he put together for the costs invested thus far in the rehabilitation project. We've spent \$60,000 and received \$27,000 from the State. While the project is at a standstill right now, the District needs to keep moving on this project or find another alternative. Charlie is looking into available options. It was decided to table this discussion until more is known.

DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST #4 – LS#6 UPGRADE

Engineer Doug Snyder reviewed the request for payment by Gilbank Construction, Inc. and has given his approval for payment of work completed to date. Commissioner Beers made a motion to approve the payment request by Gilbank Construction, Inc. in the amount of \$126,415.55. Commissioner O'Keefe seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST #3 – FORCE MAIN

Engineer Doug Snyder reviewed the request for payment by Reesman's Excavating & Grading Inc. and has given his approval of this payment request for work completed to date. Commissioner Beers made a motion to approve the payment to Reesman's Excavating & Grading Inc. in the amount of \$31,254.62 for the Force Main Project work which is complete. Commissioner O'Keefe seconded the motion which passed unanimously.

CLOSED SESSION

President Miller made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session. The purpose of the closed portion of the meeting is for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is the Memorandum of Understanding Agreement with the Town of Delavan regarding future lake operations.

Commissioner O'Keefe seconded the motion, and a roll call vote showed all commissioners in favor of the motion.

RECONVENE IN OPEN SESSION

Commissioner Beers made a motion to reconvene in open session at 12:00 p.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

Commissioner Beers made a motion a letter written and agreed upon by the Commissioners, be mailed to the Town of Delavan and the Town of Delavan Board members. Commissioner Reider seconded the motion which passed unanimously.

CONSIDERATION OF FUTURE AGENDA ITEMS

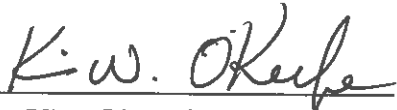
None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on April 15, 2020 at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 12:03 p.m.



Kim O'Keefe, Secretary

Date Approved: 4/15/2020