

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular Meeting & Closed Session**

**March 13, 2019**

**9:00 A.M.**

**CALL TO ORDER.**

President Miller, called the meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL.** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
Thomas Johnson, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner

Absent: none

Other: Administrator Jim DeLuca  
Charlie Handel  
Dale Robertson (USGS)

Visitors: None

**DECLARATION OF A QUORUM.**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 27, 2019**

After reviewing the minutes of February 27, 2019, Commissioner Beers made a motion to accept the minutes as written. Commissioner Johnson seconded the motion which passed unanimously.

**FINANCIAL**

After discussion and review of the bills, President Miller made a motion to approve payment of bills represented by check numbers 26389 through 26406. Commissioner Johnson seconded the motion which carried unanimously.

The Allocation of Funds through February 28, 2019 were reviewed and discussed. President Miller made a motion to accept the Allocation of Funds through February 28, 2019. Commissioner Beers seconded the motion which passed unanimously.

## **ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca shared positive comments regarding the new Kohler generator at Lift Station 8. The transfer switch is much smaller, easier to install and it is a quieter unit. DLSD is considering switching to these units for future upgrades as it also has many nice features, one being self-monitoring.

Rehabbing of the harvesters was discussed as we have applied for a grant to rehab one of the harvesters and there is a meeting in April to see if we will receive the grant. From an environmental standpoint, it is preferable to rehab units as opposed to replacing them.

Brown's Channel was also discussed in regard to the work to be done. The Browns Channel Land Purchase grant we received has a timeline for completion of the work. We are within the timeline given us to complete the project. We're having a surveyor combine the lots so we can turn it into one parcel. The next step, if necessary, will be to take the survey to the County to have it rezoned as a conservancy to protect it. The parking area is done and trees are currently being cleared for a walking path. An inventory of invasive plants still needs to be done, as well as a sign that the DNR needs to approve.

Commissioner Beers made a motion to accept the Administrator's Report as written. President Miller seconded the motion which carried unanimously.

## **LAKE COMMITTEE REPORT**

None

## **COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

None

## **DISCUSSION & REVIEW OF PELLET PROGRAM, SHARED COSTS & TEST DATA CONTINUED**

Charlie presented an updated Power Point which showed the results of testing done to evaluate the effectiveness of the pellet project. Dale Robertson of USGS shared his knowledge of Delavan Lake history, it's composition, environmental influences that affect the lake, as well as past projects and ongoing procedures for maintenance of the lake. After reviewing the Power Point and an in-depth discussion of what the results showed, Dale Robertson agreed although it appears that the pellets reduce the amount of sediment, it is obvious that the pellets are releasing phosphorus from the sediment and that this is the last thing anyone should want for the lake.

The search for additional options to maintain the lake were discussed. The need for the ponds to be dredged was discussed as dredging has historically shown success.

The Town of Delavan would like DLSD to share the cost of using pellets again this year. The cost would be the same as last year however they would be placed in a different location this year. Commissioner O'Keefe made a motion that DLSD does not participate or continue with the pellet program as requested by the Town of Delavan. President Miller seconded the motion and a vote was taken. The motion passed with a four aye, one nay vote. President Miller voted aye, Commissioner O'Keefe voted aye, Commissioner Johnson voted aye, Commissioner Reider voted nay, and Commissioner Beers voted aye.

## **DISCUSSION/POSSIBLE ACTION REGARDING USGS CONTRACT**

Administrator DeLuca shared the annual USGS contract for water quality monitoring is up for renewal. The cost to be paid to USGS is \$21,575. This gives DLSD information as to what is coming in from the watershed. Commissioner O'Keefe made a motion to enter into the contract with USGS for the amount of \$21,575 as requested. Commissioner Johnson seconded the motion which passed unanimously.

## **DISCUSSION/POSSIBLE ACTION REGARDING CD FUNDS**

Administrator DeLuca discussed the CD's that are coming up for renewal. If DLSD doesn't renew them, they will roll over to the money market which is earning 2.54%. The option to move them to another CD at slightly higher rates was discussed as well. As the money market is earning a good rate, no action

was taken as it will automatically roll into our money market account with the option of placing it in a CD at a later date.

#### **CONSIDERATION OF FUTURE AGENDA ITEMS**

None

#### **DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on April 17, 2019 at 9:00 a.m.

#### **CLOSED SESSION**

President Miller made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session. The purpose of the closed session portion of the meeting is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically to be discussed is the Administrator.

The motion was seconded by Commissioner O'Keefe. A roll call vote revealed Commissioner Johnson, Commissioner Reider and Commissioner Beers in favor. The motion carried unanimously.

#### **RECONVENE IN OPEN SESSION**


President Miller made a motion to reconvene in open session at 11:30 a.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING CLOSED SESSION MATTERS**

None

**ADJOURNMENT**

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 11:34 a.m.



Kim O'Keefe, Secretary

Date Approved: 4/17/2019