

DELAVAN LAKE SANITARY DISTRICT

MINUTES

REGULAR MEETING

March 15, 2017

9:00 A.M.

CALL TO ORDER.

President Surinak, called the meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL. Present: John Surinak, President
Thomas Miller, Commissioner (Excused)
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
Richard Beers, Commissioner

Visitors: Mary Knipper
Doug Snyder, Baxter & Woodman

DECLARATION OF A QUORUM.

President Surinak declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 22, 2017

After a short discussion Commissioner Johnson made a motion to waive the reading of the minutes of the Regular Meeting of February 22, 2017 and approve them as written. Commissioner Beers seconded the motion which passed unanimously.

COMMENTS OF CITIZENS PRESENT.

Mary Knipper made a comment about the February minutes having only the draft online and would like the final copy online as well.

FINANCIAL

After reviewing the bills Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 25187 through 25226. Commissioner Beers seconded the motion which carried unanimously.

Commissioner O'Keefe made a motion to accept the Allocation of Funds report for the period ending February 28, 2017 and place on file. The motion was seconded by Commissioner Beers and carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to the report already supplied to the commissioners – Administrator DeLuca informed the commissioners that the Delavan Lake Sanitary District has received a grant. The grant is for the Browns Channel Watershed Plan and is in the amount of \$10,000.

Ice-off date for the lake this year was February 24, 2017. Can't clear cut weeds until about June 15, 2017 due to the channels being heavy with fish breeding in the spring.

Commissioner O'Keefe made a motion to accept the Administrator's Monthly Report and place it on file. Commissioner Johnson seconded the motion which carried unanimously.

LAKE WATERSHED PROJECTS (BROWN'S CHANNEL GRANT)

After a short discussion about the watershed projects and Brown's Channel Grant, Administrator DeLuca advised that the proper media will be informed and the Facebook and website will be updated with the success of the Brown's Channel Grant.

LIFT STATION #2 PROJECTS, LIFT STATION #9 AND ADMINISTRATION BUILDING PARKING PROGRESS

After a short discussion, Doug Synder informed the commissioners that they are at a standstill with the lift station 2 project at the Delavan Lake Yacht Club. The project needs a conditional use from the county but it needs to be obtained by the owners, which is the Delavan Lake Yacht Club. Moving forward, Commissioner Beers will hold a demonstration of the conveyor on the ramp for the Yacht Club to watch on March 21, 2017.

After much discussion about lift station 9 and the parking lot of the administration building, Administrator DeLuca offered to go to the town board in order to get a conditional use for this project.

DLYC & LS #2 SITE ISSUES CONTINUED

Doug Synder informed commissioners about the work that needs to be done to the lift station 2 building. This includes: replacing doors, new ventilation fans, lighting, repainting inside, new generator, new motor control center, and reworking the flow of the building.

President Surinak made a motion to obtain bids for Lift Station #2.
Commissioner O'Keefe seconded the motion which carried unanimously.

2502 MANOR LANE AD-HOC COMMITTEE REPORT

After short discussion Commissioner Beers announced the next meeting for the Manor Lane Ad-Hoc Committee will be Saturday, March 25, 2017 at 8:30 A.M. The goal of this committee is to address the issue of how to get the weeds off the lake and come up with recommendations.

TANKER TRUCK

Administrator DeLuca informed the commissioners that the new tanker truck is ready but need to liquidate current inactive tanker truck. Current tanker is a 1972 fire truck.

President Surinak made motion to put tanker on the side of road for \$1,000 and then eBay if the first option isn't successful. Commissioner O'Keefe seconded the motion which carried unanimously.

CONFERENCE ATTENDANCE OF COMMISSIONERS

Commissioner Beers would like to attend the 2017 Wisconsin Lakes Partnership Convention, in Stevens Point, Wisconsin. After short discussion, Commissioner O'Keefe made a motion to approve Commissioner Beers attending the conference and be reimbursed for mileage, conference registration, hotels, and meals. President Surinak seconded the motion which carried unanimously.

MEETING ATTENDANCE OF COMMISSIONERS

Administrator DeLuca advised that money needs to be allocated to next year's budget for the commissioners expenditures. After much discussion about what would be eligible for reimbursement and what would not, it was decided to be evaluated on a case by case basis.

DISTRICT HEADQUARTERS SIGN

Administrator DeLuca advised the commissioners about the district's front sign, which was damaged by the recent weather. After much discussion about repair vs replacement, the decision was made to table the decision until Administrator DeLuca comes back with prices for repair vs replacement.

SEASONAL STAFF

Administrator DeLuca advised that there is need for more seasonal staff due to not getting a full-time position filled. After much discussion, Commissioner Beers made a motion to approve additional seasonal staff. Commissioner O'Keefe seconded the motion which carried unanimously.

CONFIRMATION OF NEXT MEETING DATE

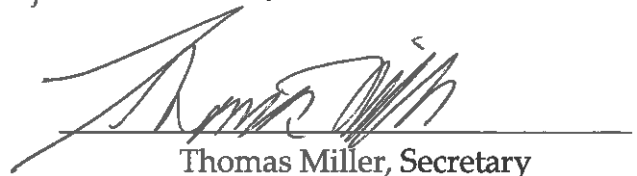
After a short discussion the next Regular Monthly Meeting date will be Wednesday, April 19, 2017 at 9:00 a.m., followed by a catered lunch for President Surinak's last meeting as president.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

Mary Knipper made a suggestion to Commissioner Beers about the 2017 Wisconsin Lakes Partnership Convention he will be attending. She suggested he look into the workshops that take place on Wednesday.

ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. Commissioner Johnson seconded the motion which passed unanimously. The meeting adjourned at 10:30 a.m.



Thomas Miller, Secretary

Date Approved: 4/19/2017