

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Special Telephone Conference Meeting VIA Freeconferencecall.com

March 25, 2020

9:15 A.M.

CALL TO ORDER

Commissioner Miller called the Special Telephone Conference Meeting Via Freeconferencecall.com to order at 9:17 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION REGARDING COMMERCIAL ERU'S AND SEWER CHARGES

Administrator DeLuca discussed the spreadsheet that he sent to the commissioners that showed three years of history for several metered and

unmetered businesses. The metered businesses have a significantly lower bill at this time than those that do not have meters installed. A discussion with the owner of The Waterfront indicated they will be installing a meter once a plumber is available. A discussion ensued as to issuing a credit to businesses that have been ordered to shut down. Commissioner O'Keefe made a motion to implement the flat fee billing as listed on the Delavan Lake Sanitary District Non-metered Bars & Restaurants ERU's 3/24/2020 document with a 3/19/20 date on the bottom of the page effective March 15, 2020 through April 30, 2020 to be reviewed after April 30, 2020. Commissioner Beers seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION TO RATIFY A PROCLAMATION DECLARING STATE OF EMERGENCY REGARDING COVID-19

Commissioner O'Keefe made a motion to ratify a proclamation declaring a state of emergency regarding Covid-19. Commissioner Johnson seconded the motion which upon vote, carried unanimously.

COVID-19 STATE OF AFFAIRS

Administrator DeLuca shared with the commissioners the procedures and methods staff have undertaken to ensure compliance to the State of Emergency orders the President and Governor have mandated. Staff are rotating shifts, working from home when not here, maintaining a 6 ft or more distance when possible and sanitizing hands and surfaces often. While the drive through remains open, the building is closed to walk-in traffic.

ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously. The meeting adjourned at 9:36 a.m.



Kim O'Keefe, Secretary

Date Approved: 4/15/2020