

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

May 12, 2022

9:00 A.M.

CALL TO ORDER

President Miller called the Regular & Closed Session meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Charlie Handel
Ray Seitz
Jake Lenell (CliftonLarsonAllen LLP)

Visitors: Mary Knipper
Michael Reader

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 20, 2022

After review of the Regular Meeting minutes of April 20, 2022, Commissioner Beers made a motion to approve the April 20, 2022 Regular Meeting minutes as written and Commissioner Kasch seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills, represented by check numbers 28161 through 28195 review of the Allocation of Funds through April 30, 2022, and the Financial Statements for periods ending April 30, 2022, Commissioner Beers made a motion to approve payment of bills represented by check numbers 28161 through 28195 and accept the Allocation of Funds report through April 30, 2022 and the Financial Statements for periods ending April 30, 2022. Commissioner Kasch seconded the motion which carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Commissioner Beers made a motion to approve the Administrator's Monthly Report as written. Commissioner Kasch seconded the motion which passed unanimously.

LAKE COMMITTEE REPORT

Commissioner Beers shared the DLIA will have an Inlet and Outlet informational meeting on May 25, 2022, 4pm at the Waters Edge, and the District has been invited to participate in the meeting. Commissioner Beers would like the District to have a handout that gives the basics of how lake levels are measured for the attendees.

The dredging effort is going along as planned. Mary Knipper shared the two bids to complete the rest of the work on the dredging project, one from Peter Berini and one from Baterman Engineering, were received by the Lake Committee. Both were recommended to the Town Board, and at a special meeting of the Town Board, were approved so the Lake Committee can move forward with the project. They have already written up a request for quotes from dredging companies and as soon as the DNR gives their approval of the wastewater discharge work, they can move forward with getting quotes. Providing everything proceeds without glitches, the project is on schedule.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None.

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

None.

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

Administrator DeLuca shared the cameras are in use right now and stated leaks may be found in the South Shore Manor Subdivision.

DISCUSSION/POSSIBLE ACTION REGARDING BROWNS CHANNEL GAUGING STATION ISSUES

Administrator DeLuca shared we received a drawing from Dale of USGS showing the gauging station control system for sampling that would be installed if the District approves the installation.

DISCUSSION/POSSIBLE ACTION REGARDING HIGHWAY O PIPE REHABILITATION

Doug Snyder of Baxter and Woodman Engineering sent a letter to WE Energies to request relocating the large gas main on Highway O. We are still waiting for a response to that letter. If WE Energies does agree to the relocation, it is the District's understanding that they will do so at no cost to the District.

DISCUSSION/POSSIBLE ACTION REGARDING 2021 AUDIT PERFORMED BY CLIFTONLARSONALLEN, LLP

Jake Lenell from CliftonLarsonAllen, LLP reviewed the 2021 audit report for the year ending December 31, 2021. He gave a general overview of the audit process, purpose, and audit conclusion. The financial statements as presented were an accurate reflection of the District's financial position.

DISCUSSION POSSIBLE ACTION REGARDING MICHAEL READER AGREEMENT – SEWER EXTENSION

Michael Reader is currently developing plans and has a developer's agreement that needs to be approved. Doug Snyder recommended approval of the agreement that Attorney Riffle drafted subject to the actual review of the engineering plans once they come in. This will allow Mr. Reader to get a building permit and still requires him to comply with what the District requires for the sewer. Commissioner Beers made a motion to approve the Reader agreement subject to the review of engineered plans for the sewer approved by the District's engineer. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION POSSIBLE ACTION REGARDING RESOLUTION NO. 1 OF 2022 APPROVING THE 2021 CMAR

After a brief discussion Commissioner Beers made a motion to adopt Resolution No. 1 of 2022 approving the 2021 CMAR to be submitted to the DNR. The motion was seconded by Commissioner Kasch which passed unanimously.

DISCUSSION POSSIBLE ACTION REGARDING DLIA CARP DERBY/AWARDS PROGRAM

This is an annual derby that the District has contributed to in the past. Last year the District contributed \$,1,000. Commissioner Beers made a motion to authorize the contribution of \$1,000 to the DLIA for the Carp Derby. Commissioner Kasch seconded the motion which carried with 4 aye and 1 abstain. President Miller, aye, Commissioner O'Keefe, abstain, Commissioner Kasch, aye, Commissioner Reider, aye, Commissioner Beers , aye.

DISCUSSION POSSIBLE ACTION REGARDING LAKE AND POND SOLUTIONS, LLC AQUATIC MANAGEMENT AGREEMENT

Lake and Ponds Solutions, LLC requires a signed agreement for use of their services to chemically treat the lake. Charlie shared this is a time and materials agreement that explains their rates. Commissioner Beers made a motion to approve the Lake and Ponds Solutions, LLC agreement dated January 31, 2022. Commissioner Kasch seconded the motion which passed unanimously.

CLOSED SESSION

Commissioner Reider made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner Beers seconded the motion, a roll call vote was taken, and the motion carried unanimously. The purpose of the closed portion of the meeting is for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section §19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

RECONVENE IN OPEN SESSION

Commissioner Kasch made a motion to reconvene in open session at 10:12 a.m. The motion was seconded by President Miller which carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

None

CONSIDERATION OF FUTURE AGENDA ITEMS

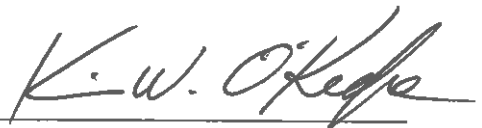
None.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on June 15, 2022 at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, Commissioner Kasch made a motion to adjourn the meeting. President Miller seconded the motion which passed unanimously. The meeting adjourned at 10:14 a.m.



Kim O'Keefe, Secretary

Date Approved: June 15, 2022