

DELAVAN LAKE SANITARY DISTRICT

MINUTES

REGULAR MEETING

May 17, 2017

9:00 A.M.

CALL TO ORDER.

President Miller, called the meeting to order at 9:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL. Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
Richard Beers, Commissioner
David Reider, Commissioner

Visitors: Mary Knipper
Ted Kasch

DECLARATION OF A QUORUM.

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF THE REGULAR MEETING ON APRIL 19, 2017 & SPECIAL MEETING ON MAY 8, 2017

After a short discussion, President Miller made a motion to place the Manor Lane Ad Hoc Committee minutes from March 25, 2017 on file. The motion waived the reading of the minutes of the Regular Meeting on April 19th, 2017 and the Special Meeting on May 8, 2017 and approved them as written. Commissioner Reider seconded the motion which carried unanimously.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

Mary Knipper, of 2320 Lake Shore Dr, asked if the minutes from the Manor Lane Ad Hoc Committee meeting on March 25, 2017, could be emailed to the Ad Hoc Committee. Mrs. Knipper also asked if a copy of the 37 concerns that were

mentioned in the February 11, 2017 meeting, be listed in with the minutes as well. The commissioners acknowledged her request and agreed to have the minutes and list of concerns disseminated to the Manor Lane Ad Hoc Committee via email.

FINANCIAL

After reviewing the bills, Commissioner O'Keefe made a motion to approve payment of bills represented by check numbers 25286 through 25319. Commissioner Beers seconded the motion which carried unanimously.

President Miller made a motion to accept the Allocation of Funds report for the period ending on April 30, 2017 and place on file. Motion was also made for the acceptance of the financial statements for periods ending December 31, 2016, January 31, 2017, February 28, 2017, March 31, 2017, & April 30, 2017. The motion was seconded by Commissioner O'Keefe and carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

In addition to the report already supplied to the Commissioners, Administrator DeLuca advised that the erosion control permits for Lift Station 9 and the district building have been submitted. Wolf Paving, the contractors responsible for this project, will begin as soon as we receive confirmation from Walworth County of the erosion control permits. Administrator DeLuca also advised that Gilbank Construction will begin work on lift station 2 after Labor Day due to the Delavan Lake Yacht Club's schedule.

Administrator DeLuca advised the commissioners about the current roadway projects that are being undertaken at the Delavan Lake Yacht Club. The administrator also informed the commissioners that the work at lift station 5 is almost complete. The district is currently waiting on Alliant to finish up the necessary work in order to get our generator up and running, and to remove the current generator rental from the property.

Commissioner O'Keefe made note that the district needs to receive letters from both condo associations in the outlet: Geneva Landings and The Delavan Club. The letters will need to state that either condo association can use the others' ramp when the sanitary district is utilizing their ramp.

Commissioner O'Keefe requested to have the website updated with the sanitary district's recently published news articles. The articles pertained to the grant the district received for Brown's Channel and the Healthy Lakes grants that were recently sponsored by DLSD. Commissioner O'Keefe also inquired about whether the district would be receiving a copy of the UW Whitewater senior project done on the Delavan Lake. The commissioners were informed that the Lake Operation Manager, Charlie Handel, will be getting copies of the project. Charlie is also looking into having more students come out and help with future projects.

Commissioner O'Keefe lastly inquired about a possible simple grading system for Delavan Lake. The grading system will clearly communicate the health of the lake with the residents as well as lake visitors. It was determined that whichever commissioner would later be elected to the lake committee would look into a way to clearly relay this information.

Administrator DeLuca mentioned one last item concerning final notice letters that have been returned to the district. The final notice letters are concerning orders for sewer lateral repairs. The damage in some of the laterals is releasing up to 22 gallons of water per minute from the lake. After a brief discussion it was decided to go ahead with legal actions against the property owners.

President Miller made a motion to accept the Administrator's Monthly Report and place it on file. Commissioner Beers seconded the motion which carried unanimously.

POSSIBLE ACTION REGARDING CEDAR POINT DRIVE ROAD REPAIR PROGRESS

The Cedar Point Drive road repairs were briefly talked about during the administrator's report. No further discussion was deemed necessary.

APPOINTING DLSD COMMISSIONER TO LAKE COMMITTEE

President Miller made a motion to nominate Commissioner Beers as a representative of the Delavan Lake Sanitary District to the Town of Delavan Lake Committee. Commissioner O'Keefe seconded the motion which carried unanimously.

POSSIBLE ACTION REGARDING LAKE & WATERSHED PROJECTS

Commissioner Reider did extensive research concerning possible new approaches to reducing phosphorus and algae in the lake. Commissioner Reider advised the board of the many benefits of the using biodegradable, environmentally friendly pellets to diminish algae by taking away their nutrients. Commissioner Reider proposed to do a 50' by 50' test area in the inlet to see if the pellets would be a viable long term option. After a brief discussion Commissioner O'Keefe made a motion to authorize expenditures, not to exceed \$500, for Charlie Handel to work with Commissioner Reider and the pellet solution that was presented at the district meeting on May 17, 2017. Motion was seconded by Commissioner Beers, which carried unanimously.

After Commissioner Reider made mention of a possible similar test spot in the outlet as well as the inlet, Commissioner O'Keefe made a motion to amend the previous motion. Commissioner O'Keefe made a motion to test a 50' by 50' area in the outlet and the inlet using the biodegradable pellets. Project is not to exceed \$750.00. Commissioner Beers seconded the motion which carried unanimously.

Commissioner Reider advised the other commissioners about another possible technology called floc logs. These logs need to be positioned by running water and then they trap phosphorous and nitrous. Commissioner Reider suggests using the logs by Delavan Lake's two weirs. After much discussion it was decided to table the discussion of floc logs until commissioners can read further into the technology and Commissioner Reider comes up with a proposal.

Commissioner Reider also advised the commissioners to consider looking into polymers which are smaller forms of the floc log. These polymers can be hung on piers and will clear and treat the surrounding water. He also suggests that this product would help empower lakeshore homeowners to impact their own environment. Citizen Mary Knipper made a suggestion that if the polymers were deemed to be a viable option to get the Town of Delavan Lake Committee involved. The lake committee is how many residents learn about happenings around the lake and they could help market the idea.

POSSIBLE ACTION REGARDING LIFT STATION 2, LIFT STATION 9 AND ADMIN PARKING LOT PROGRESS

Administrator DeLuca advised that no further discussion is needed concerning these projects until the erosion control permit confirmation comes back from Walworth County.

DELAVAN LAKE YACHT CLUB AND LIFT STATION 2 SITE ISSUES

Administrator DeLuca advised that the site issues regarding the boat launch and parking lot are tabled until further notice.

2502 MANOR LANE AD-HOC COMMITTEE REPORT

Administrator DeLuca advised that no further discussion of this topic was required at this time. Clarification of what to do with the Ad Hoc Committee meeting minutes was clarified earlier in district meeting. It was decided that the special meeting minutes would be filed away with the regular meeting minutes.

DISTRICT HEADQUARTERS SIGN

After a brief discussion about repairing vs. replacing the district sign and if it was a necessary expense, it was decided to negate fixing or replacing the sign. The district building currently has a name on the top left hand side that will suffice. The decision was made to remove item from agenda indefinitely and it will not be brought up again until item is deemed necessary.

POSSIBLE ACTION REGARDING EQUIPMENT TRAILER

After a brief discussion, the commissioners decided to go ahead with the staff's recommendation of purchasing a dump trailer from A+ Power Sports & Trailer Sales, LLC, in Elkhorn, Wisconsin. Commissioner O'Keefe made a motion to accept the bid from A+ Power Sports in the amount of \$8,149.00. Commissioner Beers seconded the motion which carried unanimously.

POSSIBLE ACTION REGARDING 222 HIGHWAY 50 SEWER CONNECTION VIOLATION

Administrator DeLuca advised the commissioners about a sewer violation that has been ongoing since 1991. The sewer was never properly capped and just had

bags stuff into it, and the property had been removed from the sewer billing cycle. Property owner is now hooked up to sewer lateral, but per ordinances, owes connection fees. After a brief discussion it was decided to start billing the above property owner immediately, to try to work with property owner on a time frame, and to take legal action if necessary.

POSSIBLE ACTION REGARDING LAWN CARE SERVICE ON SHODEEN PROPERTY

After a brief discussion, Commissioner O'Keefe made a motion to accept the bid from Michael's Lawns & More in Elkhorn, WI, for the grass cutting on the Shodeen property in the amount of \$125.00 per cutting.

After a brief discussion, President Miller made a motion to reimburse Commissioner Beers for the amount that he paid to mow the Shodeen property initially. Commissioner O'Keefe seconded the motion, Commissioner Beers abstained from the vote, motion carried unanimously.

CLOSED SESSION

Administrator DeLuca advised the commissioners that the closed session is no longer necessary. The matter with which they needed a closed session, concerning an easement agreement, had resolved. After a brief discussion, President Miller and commissioners were in agreement that the closed session was no longer essential and would be removed from agenda.

RECONVENE IN OPEN SESSION

Close session was negated from district meeting.

DISCUSSION REGARDING CLOSED SESSION MATTERS

There was no additional action or discussion regarding closed session matters.

LIFT STATION AND WEED HARVESTING OPERATIONS TOUR

After a brief discussion, it was decided to postpone the district tour to a more convenient time. The tour was moved to Tuesday, May 23, 2017 at 3:00 p.m. The meeting will commence in the conference room at the District Headquarters located at 2990 County Road "F" South, Delavan, Wisconsin.

CONFIRMATION OF NEXT MEETING DATE

Commissioner Beers made a motion to move the next monthly meeting to June 21, 2017 at 9:00 a.m. Commissioner Reider seconded the motion which passed unanimously.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT

Mary Knipper inquired about whether the district minutes were still being recorded. Mrs. Knipper was concerned about the minutes on February 11, 2017, and why they had question marks in the minutes. Administrator DeLuca informed Mrs. Knipper that the minutes were still being recorded, the recorder on the February 11, 2017 never got turned on due to human error.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which passed unanimously. The meeting adjourned at 10:20 a.m.



Kim O'Keefe, Secretary

Date Approved: _____

8/21/17