

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular Meeting

May 22, 2024

9:00 A.M.

CALL TO ORDER

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
David Reider, Commissioner
Richard Beers, Commissioner (*via phone*)
Ted Kasch, Commissioner

Absent: Kim O'Keefe, Commissioner

Other: Administrator, Jim DeLuca
Kim Crosby
Shelly Weeks
Jake Lenell (CliftonLarsonAllen LLP)

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

AGENDA MOVED OUT OF ORDER

Item 4 was moved out of order as Jake Lenell of CliftonLarsonAllen LLP was delayed.

APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 17, 2024

After a review of the Regular Meeting minutes of April 17, 2024, Commissioner Kasch made a motion to waive the reading of the minutes and approve the April

17, 2024, Regular Meeting minutes as written. Commissioner Reider seconded the motion which carried unanimously.

FINANCIAL

After a review and discussion of the bills represented by check numbers 29298 through 29338, Allocation of Funds through April 30, 2024, and Financial Statements for periods ending December 31, 2023, January 31, 2024, February 29, 2024, March 31, 2024, and April 30, 2024, Commissioner Kasch made a motion to accept payment of bills, Allocation of Funds and Financial Statements as presented. Commissioner Reider seconded the motion which passed unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca mentioned weed harvesting crew will start harvesting plants in the access channels this week in keeping with DNR regulations and weather has delayed the start of work at L.S. #2A. Hopefully we will see equipment on site there next week.

LAKE COMMITTEE REPORT

None

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

None

DISCUSSION/POSSIBLE ACTION REGARDING LAKE LAWN ELECTRICAL AGREEMENT TERMINATION

Administrator DeLuca shared the District granted Lake Lawn access to electrical power for their gas metering station several years ago. There is a recorded License Agreement between Lake Lawn and the District for this access and Lake Lawn is now interested in terminating the access. Commissioner Kasch made a motion to authorize Administrator DeLuca to terminate the License Agreement

once Lake Lawn requests the termination. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DLIA CARP DERBY/AWARDS PROGRAM

This is a DLIA annual event the District has contributed to in prior years. The program has removed approximately 500 to 800 carp each year. Commissioner Kasch made a motion to approve a \$1,000 donation to the DLIA for the Carp Derby/Awards Program. Commissioner Reider seconded the motion which passed with a 3 aye and 1 nay vote. President Miller, nay, Commissioner Kasch, aye, Commissioner Reider, aye, Commissioner Beers, aye.

DISCUSSION/POSSIBLE ACTION REGARDING 2023 AUDIT PERFORMED BY CLIFTONLARSONALLEN, LLP

Jake Lenell from CliftonLarsonAllen, LLP reviewed the 2023 audit report giving a general overview. After testing and reviewing the information requested by them, their opinion is an unmodified, more commonly known as a clean, opinion which is the highest level of assurance they can provide affirming the financial statements appropriately report the activities of the District. Commissioner Kasch made a motion to accept the Audit as written. Commissioner Reider seconded the motion which carried unanimously.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on June 19, 2024, at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner Kasch seconded the motion which passed unanimously. The meeting adjourned at 9:17 a.m.

Kim O'Keefe, Secretary

Date Approved: June 19, 2024