

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Regular & Closed Session**

**November 15, 2023**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca  
Charlie Handel  
Adam Handel  
Ray Seitz  
Eric Ritchey

Visitors: Mary Knipper

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**APPROVAL OF MINUTES OF PUBLIC HEARING OF OCTOBER 30, 2023,  
REGULAR MEETING OF OCTOBER 30, 2023**

After reviewing the Public Hearing minutes of October 30, 2023, Commissioner Beers made a motion to waive the reading of the minutes and approve the October 30, 2023, Public Hearing minutes as written. Commissioner O'Keefe seconded the motion which passed unanimously.

After a review of the Regular Meeting minutes of October 30, 2023, Commissioner Beers made a motion to waive the reading of the minutes and

approve the October 30, 2023, Regular Meeting Minutes as written. Commissioner Reider seconded the motion which carried unanimously.

## **FINANCIAL**

After a review and discussion of the bills represented by check numbers 29018 through 29040, Allocation of Funds through October 31, 2023, and Financial Statements for periods ending October 31, 2023, Commissioner Kasch made a motion to accept payment of bills, Allocation of Funds, and Financial Statements as presented. Commissioner Beers seconded the motion and the motion carried unanimously.

## **ADMINISTRATOR'S MONTHLY REPORT**

Administrator DeLuca mentioned there wasn't much to add to his written report other than the LS #2A generator is still in the wiring process and should be done by the end of the month. Commissioner Kasch made a motion to accept the Administrator's Monthly Report as written. Commissioner Beers seconded the motion which passed unanimously.

## **LAKE COMMITTEE REPORT**

Commissioner Beers shared due to a lack of quorum at the Lake Committee meeting, no action could be taken. Mary Knipper mentioned that she is addressing this problem. Despite the lack of quorum, good discussions took place. The Mound Road dredging project punch list is almost complete. In the Spring, the geotextile bags need to be opened and the dewatered sediment dispersed, the site cleaned up, the containment area liner removed, and the area needs to be reseeded. The site needs to be restored to its appearance prior to dredging based on the photos taken before the dredging began. The Lake Committee has \$159,000 left in the budget for this work. She also shared Richard Beers would be working on a Navigation and Access Committee that deals with the number of boats on the lake at a given time, the lake safety record, goals with conflicts on the lake, and the growing number and types of boats that are causing possible negative environmental changes.

## **COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS**

None

## **DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT**

None

#### **DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS**

None

#### **DISCUSSION/POSSIBLE ACTION REGARDING SHORES OF DELAVAN**

Administrator DeLuca requested this be removed from the agenda until information from Shodeen is received on this item.

#### **DISCUSSION/POSSIBLE ACTION REGARDING BARGE #84 UPGRADES**

Commissioner O'Keefe shared he, Charlie and Adam met with representatives from Aquarius regarding decisions for barge #84 upgrades to address stability and safety concerns. District choices are to not use it, buy a new one that is wider and more stable, or investigate having outriggers put on the existing barge. Aquarius came up with three options. One option is using plastic pontoons with some outriggers and adding a stainless steel deck to weld them to for approximately \$22,000. Another option is stainless steel pontoons that fit onto the existing barge hull for between \$30,000 to \$35,000. The third option is to purchase a new barge for approximately \$280,000. After an in-depth discussion the Commission requested updated proposals for these options as well as an opportunity to view the PowerPoint Aquarius put together.

#### **DISCUSSION/POSSIBLE ACTION REGARDING SALE OF GENERATORS AND COLORADO VEHICLE**

Administrator DeLuca requested authorization to sell the generators and Chevy Colorado vehicle through a sealed bid procedure, releasing the items to the highest bidders of each item. Commissioner Beers made a motion to authorize staff to sell the equipment to the highest bidders and bring a report on what the equipment sold for. Commissioner O'Keefe seconded the motion which carried unanimously.

#### **CLOSED SESSION**

Commissioner O'Keefe made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner Beers seconded the motion, a roll call vote was taken, and the motion passed unanimously. The purpose of the closed portion of the meeting is:

- a. To consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Section §19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of full-time staff.

#### **RECONVENE IN OPEN SESSION**

Commissioner Beers made a motion to reconvene in open session at 10:15 a.m. The motion was seconded by Commissioner O'Keefe which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS**

None

#### **CONSIDERATION OF FUTURE AGENDA ITEMS**

None

#### **DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE**

The next regular meeting date is scheduled to be held on December 15, 2023, at 9:00 a.m.

#### **ADJOURNMENT**

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. President Miller seconded the motion which passed unanimously. The meeting adjourned at 10:17 a.m.

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Kim O'Keefe, Secretary

Date Approved: December 15, 2023