

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Special & Closed Session**

**October 01, 2021**

**9:00 A.M.**

**CALL TO ORDER**

President Miller called the Special & Closed Session meeting to order at 9:03 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
David Reider, Commissioner  
Richard Beers, Commissioner  
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca  
Kim Crosby  
Shelly Weeks

Visitors: None

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**CLOSED SESSION**

Commissioner O'Keefe made a motion that the commissioners upon motion duly made and carried will immediately convene to closed session. The purpose of the closed portion of the meeting is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of staff.

The motion was seconded by Commissioner Kasch. A roll call vote revealed all commissioners in favor of the motion. The motion carried unanimously.

#### **RECONVENE IN OPEN SESSION**

Commissioner Beers made a motion to reconvene in open session at 10:02 a.m. The motion was seconded by Commissioner Reider and carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS**

There was no additional discussion on closed session matters.

#### **DISCUSSION/POSSIBLE ACTION REGARDING 2022 BUDGET WORKSHOP**

Commissioner Beers made a motion to accept the proposed 2022 budget for publication and presentation at the budget 2022 Public Hearing. Commissioner Kasch seconded the motion which passed unanimously.

#### **DISCUSSION/POSSIBLE ACTION REGARDING INTERNAL RING COATING – LINN ROAD/N. SHORE DRIVE MANHOLES**

After a brief discussion on the coating of Linn Road and N. Shore Drive manholes, Commissioner O'Keefe made a motion to approve allocation of funds not to exceed \$12,000 for internal ring coating of Linn Road and N. Shore Drive manholes as outlined in the September 22, 2021 email from Thad Lawrynck to Ray Seitz. Commissioner Reider seconded the motion which carried unanimously.

#### **ADJOURNMENT**

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Kasch seconded the motion which carried unanimously. The meeting adjourned at 10:15 a.m.

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Kim O'Keefe, Secretary

Date Approved: 10/20/2021