



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O'Keefe, Secretary**  
**Richard Beers, Commissioner**

**David Reider, Commissioner**  
**Ted Kasch, Commissioner**  
**James DeLuca, Administrator**

## Notice of Public Hearing

The Delavan Lake Sanitary District Commission will hold a Public Hearing on the Proposed 2022 Budget on Monday, October 25, 2021, at 9:00 A.M. in the Meeting Room at the District Headquarters located at 2990 County Road "F" South, Delavan, Wisconsin. The purpose of this hearing is to present the 2022 Budget and receive public comments.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Open the Public Hearing for the Proposed Year 2022 Budget
5. Presentation of the Proposed year 2022 Budget
6. Receive Public Comments
7. Closing of the Public Hearing
8. Adjournment of the Public Hearing on the Proposed Year 2022 Budget

**To access the public portion of the meeting via telephone please dial (425) 436-6362, enter the access code – 576344 followed by pound or (#). Audio/Video codes for closed session will not be available to the public. This meeting is via telephone for social distancing purposes. If attending in person at DLSD, staff will assist with arrangements at the office for attendees to listen in.**

**Posted October 1, 2021**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**

2990 County Road F South . Delavan, WI 53115 . 262-728-4100 . Fax: 262-728-4100

**DELAVAN LAKE SANITARY DISTRICT  
YEAR 2022 PROPOSED BUDGET**

NOTICE IS HEREBY GIVEN, that the Delavan Lake Sanitary District will hold a public hearing Monday, October 25, 2021, at 9:00 a.m. in the District Headquarters, 2990 S County Road F, Delavan, Wisconsin. The hearing is for the purpose of receiving public comments on the Proposed 2022 Budget, a copy of which follows.  
Kim O'Keefe, Secretary

Description	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022	Increase/Decrease	
	Actual	Actual	Budget	Total Estimated	Budget	Amount	%
<b>EXPENDITURES</b>							
Commission Expense	\$8,880	\$10,400	\$11,500	\$11,500	\$11,500	0	0.0%
<b>Administration Expense:</b>							
Publications	\$563	\$332	\$1,000	\$1,000	\$1,000	0	
Salaries & Benefits	\$306,740	347,124	348,061	348,061	354,931	6,870	
Office Expense	\$31,352	35,379	39,500	39,500	39,500	0	
Professional Fees	\$149,941	147,328	138,600	138,600	138,600	0	
Building Exp. & Other	\$37,816	27,926	40,300	40,300	40,300	0	
<b>Total Administration</b>	<b>\$526,412</b>	<b>\$558,089</b>	<b>\$567,461</b>	<b>\$567,461</b>	<b>\$574,331</b>	<b>6,870</b>	<b>1.2%</b>
<b>Collection System Expense:</b>							
Salaries & Benefits	\$323,540	\$381,398	\$362,441	\$362,441	\$369,071	6,630	
Lift Stations & Mains	149,526	176,699	211,600	211,600	211,600	0	
Supplies & Other Expense	15,061	13,388	32,800	32,800	32,800	0	
Vehicle Expense	22,107	17,899	37,600	37,600	37,600	0	
<b>Total Collection System</b>	<b>\$510,234</b>	<b>\$589,382</b>	<b>\$644,441</b>	<b>\$644,441</b>	<b>\$651,071</b>	<b>6,630</b>	<b>1.1%</b>
<b>Other Sewer Expense:</b>							
WalCoMet Expense	\$956,377	\$986,765	\$1,296,432	\$1,296,432	\$1,200,000	-96,432	
Debt Service	0	0	0	0	0	0	
Capital Outlay - Admin/Sewer	278,769	1,764,940	586,771	586,771	676,266	89,495	
<b>Total Other Sewer Exp.</b>	<b>\$1,235,146</b>	<b>\$2,751,705</b>	<b>\$1,883,203</b>	<b>\$1,883,203</b>	<b>\$1,876,266</b>	<b>-6,937</b>	<b>-0.3%</b>
<b>Lake Expense - Lake &amp; Dam Operations:</b>							
Lake Monitoring	\$75,808	\$39,697	\$73,348	\$73,348	\$73,999	651	
Dam Operations	6,098	3,429	7,744	7,744	7,942	198	
<b>Total Lake &amp; Dam</b>	<b>\$81,906</b>	<b>\$43,126</b>	<b>\$81,092</b>	<b>\$81,092</b>	<b>\$81,941</b>	<b>849</b>	<b>2.0%</b>
<b>Lake Management Expense:</b>							
Salaries & Benefits	\$37,744	\$46,676	\$40,352	\$40,352	\$41,478	1,126	
Lake Mngmt. Equip. & Vehicle	211	271	3,450	3,450	3,450	0	
Lake Spraying	12,945	9,686	35,000	35,000	35,000	0	
Aquatic Plant Survey	0	0	20,000	20,000	20,000	0	
Public Information & Education	0	0	2,000	2,000	2,000	0	
Other Expense	11,842	10,661	9,000	9,000	9,000	0	
<b>Total Lake Management</b>	<b>\$62,742</b>	<b>\$67,294</b>	<b>\$109,802</b>	<b>\$109,802</b>	<b>\$110,928</b>	<b>1,126</b>	<b>1.7%</b>
<b>Dredging Operations Expense:</b>							
Salaries & Benefits	\$0	\$0	\$119,099	\$0	\$120,478	1,379	
Supplies & Other	0	0	111,901	0	110,522	-1,379	
Equipment Expense	0	0	19,000	0	19,000	0	
<b>Total Dredging Operations</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>0</b>	<b>0.0%</b>
<b>Weed Harvesting Operations Expense:</b>							
Salaries & Benefits	\$112,433	\$102,458	\$135,559	\$135,559	\$152,857	17,298	
Supplies & Other	15,511	22,315	29,200	29,200	29,700	500	
Equipment Expense	29,508	30,587	52,420	52,420	52,420	0	
<b>Total Weed Harvest. Oper.</b>	<b>\$157,452</b>	<b>\$155,360</b>	<b>\$217,179</b>	<b>\$217,179</b>	<b>\$234,977</b>	<b>17,798</b>	<b>11.5%</b>
<b>Other Lake Expense</b>							
Lake Capital Fund	\$397,023	\$0	\$75,000	\$75,000	\$75,000	0	0.0%
<b>Total Other Lake Expense</b>	<b>\$397,023</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>0</b>	<b>0.0%</b>
<b>Total Lake Expenditures</b>	<b>\$699,123</b>	<b>\$265,780</b>	<b>\$733,073</b>	<b>\$483,073</b>	<b>\$752,846</b>	<b>19,773</b>	<b>7.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,979,795</b>	<b>\$4,175,356</b>	<b>\$3,839,678</b>	<b>\$3,589,678</b>	<b>\$3,866,014</b>	<b>26,336</b>	<b>0.6%</b>
<b>REVENUES</b>							
Interest on Investments	\$91,855	\$35,138	\$7,500	\$7,500	\$1,500	-6,000	-17.1%
Other Income	181,700	134,211	3,000	3,000	3,000	0	0.0%
User Charges	1,998,298	1,934,181	2,334,368	2,334,368	2,340,704	6,336	0.3%
Permit Fees & Conn. Chgs.	30,191	24,976	11,000	11,000	11,000	0	0.0%
Lake Revenues	10,182	4,100	9,100	9,100	9,100	0	0.0%
Subtotal Revenues	\$2,312,226	\$2,132,606	\$2,364,968	\$2,364,968	\$2,365,304	336	0.0%
Property Tax Levy	\$1,033,258	\$1,172,145	\$1,474,710	\$1,474,710	\$1,500,710	26,000	2.2%
<b>Total Budget Revenues</b>	<b>\$3,345,484</b>	<b>\$3,304,751</b>	<b>\$3,839,678</b>	<b>\$3,839,678</b>	<b>\$3,866,014</b>	<b>26,336</b>	<b>0.6%</b>
Transfer from(-to) other Funds	(365,689)	870,605	\$0	(\$250,000)	\$0	0	0.0%
<b>TOTAL REVENUES</b>	<b>\$2,979,795</b>	<b>\$4,175,356</b>	<b>\$3,839,678</b>	<b>\$3,589,678</b>	<b>\$3,866,014</b>	<b>26,336</b>	<b>0.6%</b>
Outstanding Debt as of September 30, 2021:					\$0		
Estimated Debt Service Fund Balance as of 12/31/21					\$0		
Estimated Debt as of December 31, 2022					\$0		
The following is the Proposed Capital Improvement Budget for 2022:							
	Est. Beginning	Est. Yr. 2022	Est. Yr. 2022	Est. Ending			
	Balance	Revenues	Expenditures	Balance			
EPA/DNR Replacement Fund	\$500,000	\$0	\$0	\$500,000			
Operation & Maintenance Fund	\$1,875,103	\$3,114,748	\$3,366,014	\$1,623,837			
Sewer & Admin Capital Fund	\$319,086	\$676,266	\$500,000	\$495,362			
Lake Capital Fund	\$121,708	\$76,000	\$0	\$198,708			
	<b>\$2,815,907</b>	<b>\$3,866,014</b>	<b>\$3,866,014</b>	<b>\$2,815,907</b>			