



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O’Keefe, Secretary**  
**Richard Beers, Commissioner**

**David Reider, Commissioner**  
**Ted Kasch, Commissioner**  
**James DeLuca, Administrator**

## Official Notice

The Delavan Lake Sanitary District Commission will hold a Regular and Closed Session Commission meeting on Wednesday, October 30, 2024, at **9:15 A.M** or immediately following the Public Hearing in the Meeting Room at the District Headquarters located at 2990 County Road “F” South, Delavan, Wisconsin.

The purpose of the first closed session portion of the meeting is to consider deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

The purpose of the second closed session portion of the meeting is to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g), Wisconsin Statutes. Specifically, to be discussed is the City of Delavan and Harbor Club.

After the regular meeting has been properly convened, the President of the Commission will announce to all those present the purpose of the Closed Session and the fact that the Commission intends to convene in Closed Session for the above-delineated purposes. Following the announcement, upon motion duly made and seconded and acted upon by the majority of the Commissioners present as required under section 19.85(1)(a), Wisconsin Statutes, the Closed Session will take place which will be attended by the Commissioners and required staff.

You are further notified that the Commission reserves the right to adjourn the meeting while still in Closed Session, or the Commission may reconvene into Open Session pursuant to section 19.85(2), Wisconsin Statutes, for possible additional discussion and action concerning any matter discussed in Closed Session, for continuation of the Commission meeting or to conclude the Commission meeting.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Approval of minutes of Regular Meeting of September 18, 2024, Special Meeting of October 3, 2024
5. Financial
  - a. Review bills for payment – Check numbers 29506 – 29560
  - b. Acceptance of Allocation of Funds through September 30, 2024
  - c. Financial Statements for periods ending September 30, 2024
6. Administrator’s Monthly Reports
7. Lake Committee Report

8. Comments and suggestions of citizens present regarding agenda items “limited to 3 minutes per person”

## **OLD BUSINESS**

9. Discussion/possible action – ongoing lake management

## **NEW BUSINESS**

10. Discussion/possible action regarding Resolution No. 2 of 2024 Adopting the 2025 Budget
11. Discussion/possible action regarding Resolution No. 3 of 2024 Levying Taxes for 2024 payable in 2025
12. Discussion/possible action regarding Resolution No. 4 of 2024 Setting the Value of an Equivalent Residential Unit for 2025
13. Discussion/possible action regarding Resolution No. 5 of 2024 Setting the Monthly Sewer Service Charge for 2025
14. Discussion/possible action regarding Resolution No. 6 of 2024 Setting the Connection Fee Charge for 2025
15. Discussion/possible action regarding 2502 Manor Lane landscaping & easement
16. Discussion/possible action regarding LS#2A Update
17. Discussion/possible action regarding copier replacement
18. Discussion/possible action regarding USGS water sampling plans for 2025
19. Discussion/possible action regarding annual holiday luncheon dates & location
20. The commissioners upon motion duly made and carried will immediately convene to closed session. The purpose of the closed session is;
  - a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.
  - b. To confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g), Wisconsin Statutes. Specifically, to be discussed is the City of Delavan and Harbor Club
21. Reconvene in open session
22. Discussion/possible action on any closed session matters
23. Consideration of Future Agenda Items
24. Discussion/possible action or confirmation of next meeting date
25. Adjournment

**To access the public portion of the meeting via telephone please dial (425) 436-6362, enter the access code – 576344 followed by pound or (#).**

**Posted October 25, 2024**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**