

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

September 16, 2020

9:00 A.M.

CALL TO ORDER

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
Thomas Johnson, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Doug Snyder (Engineer)
Stan Riffle (Attorney)
Shelly Weeks

Visitors: Katherine Gaulke

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF SPECIAL MEETING OF JULY 15, 2020, SPECIAL MEETING OF AUGUST 19, 2020, REGULAR MEETING OF AUGUST 19, 2020, SPECIAL MEETING OF AUGUST 21, 2020, SPECIAL MEETING OF SEPTEMBER 2, 2020.

After reviewing the Special Meeting minutes of July 15, 2020, Commissioner Beers made a motion to approve the minutes as written. Commissioner Reider seconded the motion which passed unanimously.

After reviewing the Special Meeting minutes of August, 19, 2020, Regular Meeting minutes of August 19, 2020, Special Meeting minutes of August 21, 2020, and Special Meeting minutes of September 2, 2020, Commissioner O'Keefe made a motion to approve the minutes of Special Meeting of August 19, 2020, Regular Meeting of August 19, 2020, Special Meeting of August 21, 2020 and Special Meeting of September 2, 2020 as written. Commissioner Beers seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills represented by check numbers 27209 through 27253, Commissioner Reider made a motion to accept check numbers 27209 through 27253. Commissioner O'Keefe seconded the motion which carried unanimously.

Commissioner Beers made a motion to accept the Allocation of Funds report for the period ending August 31, 2020 and place on file. Commissioner Reider seconded the motion which carried unanimously.

Administrator DeLuca reviewed the financial statements for periods ending August 31, 2020. Commissioner Reider made a motion to accept the financial statements and place them on file. Commissioner Johnson seconded the motion which carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

LS #4 will be switched over from an ungrounded 3-phase to a grounded 3-phase by Alliant. They will be energizing the service panel in preparation for the new generator that will be delivered this Friday and hopefully up and running by the following Friday.

Harvesting has slowed up as seasonal workers have gone back to school. Charlie has one college student who has postponed their return to school who can work two days per week and a past employee who is willing to help on Saturdays.

DLSD is using FirstNet for wireless internet service. We are at approximately 28mb per second. We are hoping to have the One Talk phone system up and running soon. Administrator DeLuca recommended staying with FirstNet as there is a significant savings over the fiber optic option. Commissioner Beers made a motion to accept the Administrators report. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

LAKE COMMITTEE REPORT

Commissioner Beers shared the Lake Committee is still waiting on guidance from the DNR as to what will be allowed and not allowed on the dredging project.

The injection of manure upstream of the lake was discussed and the Town is looking for ways to increase the dialog with farmers in the area. Katherine Gaulke stated that injection of manure is the best fertilization practice as opposed to a topical fertilizer which could be worse. Had the farmer used the proper buffers, the resulting runoff would have been reduced. Commissioner Beers requested we get phosphorus data from USGS on a weekly basis to assess manure injection impact on the lake. Elkhorn's overflow issues during rain events was discussed as adding to the lake concerns as well.

Katherine Gaulke shared they just completed the drone study of where the buoys are in the lake. The Town put in 78 of the over 150 buoys counted. This has the Lake Committee looking more closely into the buoy process.

Commissioner Beers invited a master musky fisherman to the October 7, 2020 Lake Committee meeting who worked with some lakes removing carp through natural predatory means. The demographics of musky in our lakes might positively impact the future growth of carp while at the same time continuation of the carp bow fishing tournament can get rid of the non-edible carp.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Commissioner Beers shared there is concern over weed growth in the Ravenswood subdivision area. Residents came forward expressing interest in discussing removal of weeds in the Ravenswood subdivision. Administrator DeLuca shared the Ravenswood ramp needs to be widened and Ravenswood needs county approval for work that needs to be done there.

DISCUSSION/POSSIBLE ACTION REGARDING HARVESTER UPGRADE

Administrator DeLuca shared a Resolution for the request of assistance to repair the weed harvester that is not working will be presented to the commission for approval at the next meeting.

DISCUSSION/POSSIBLE ACTION REGARDING HEALTHY LAKES 2021 GRANT

Heidi from the DNR, Charlie, and Audrey are working on the 2021 grant application as many residents have expressed interest.

DISCUSSION/POSSIBLE ACTION REGARDING LIFT STATION #3A BIDS

Doug Snyder of Baxter and Woodman shared 4 bids were received on the project. Staab Construction Corporation out of Marshfield, Wisconsin was the low bidder at \$573,000. The high bid was received from Gilbank Construction Inc., out of Clinton, Wisconsin at \$743,000. The 3 lowest bids were within \$22,000 of each other. There were alternate bids for deleting tree and stump removal, deleting relocation of boulders, providing an alternate level measurement float system, and providing a Grunfos pump control and monitoring system. Doug is recommending rejection of all alternate bids and to award the project to Staab Construction Corporation for the base bid amount of \$573,000 contingent on permitting and easements. Commissioner Beers made a motion to approve the recommendation of Engineer Doug Snyder. Commissioner Johnson seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING TELEPHONE ISSUES – CELLULAR/FIBER OPTIONS

DLSD has set up service with FirstNet on a trial basis. FirstNet is a cellular based system available to government entities only. With FirstNet we are currently at 28mb to 30mb per second. The cost for this is approximately \$140 per month. The other option we can go with is fiber optic. Spectrum will run fiber optic to our building if we sign a three-year contract at a cost of approximately \$770 per month. Commissioner Beers made a motion to continue working with FirstNet for one year and review the process next year. President Miller seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING REPLACEMENT OF LS#4 CONTROL PANEL

Administrator DeLuca gave a brief update on the project.

DISCUSSION/POSSIBLE ACTION REGARDING CLEAN SWEEP PROGRAM CONTRIBUTION

Administrator DeLuca received a contribution request from Walworth County toward their Clean Sweep Program. DLSD has made an annual contribution to this program in the past of between \$100 and \$200. Commissioner O'Keefe made a motion to approve a contribution in the amount that was contributed last year. Commissioner Beers seconded the motion which passed with a 4 aye and one nay vote. President Miller, nay, Commissioner O'Keefe, aye, Commissioner Johnson, aye, Commissioner Reider, aye, Commissioner Beers, aye.

DISCUSSION/POSSIBLE ACTION REGARDING LAKE LORRAINE PROJECT

Commissioner Reider shared the Lake Lorraine project data that Dr. Levas, a professor at UW Whitewater gathered and put together. Dr. Levas was happy with the reduction of total phosphorus, surface sediment was reduced by half, and carbon has been reduced. The actual report from all who participated in this project will take more time to put together. The contact information for Dr. Levas has been passed on to Commissioner Beers to invite him to speak at a Lake Committee meeting.

DISCUSSION/POSSIBLE ACTION REGARDING PELLETS

Commissioner Reider would like a plan in place to address the problem events such as the manure entering the lake. He believes timely application of pellets will avoid the accumulative effect of problems. He believes the study from Lake Lorraine proves that the pellets work. Commissioner Beers believes more data is needed as well as answers to who, what, and how questions. Commissioner Reider made a motion to create a joint \$10,000 fund for pellets to address any specific catastrophic occurrence and emergency cases that we currently have no way of mitigating. Commissioner Johnson seconded the motion which failed upon a 3 nay, 2 aye vote. President Miller, nay, Commissioner O'Keefe, nay, Commissioner Johnson, aye, Commissioner Reider, aye, Commissioner Beers, nay.

DISCUSSION/POSSIBLE ACTION REGARDING BUDGET UPDATES

The increase in the monthly WalCoMet invoices is a budgeting concern that needs to be addressed. President Miller is also concerned that the updates that are taking place as well as the updates that need to be done will deplete the capital fund to a point of needing to borrow. Increasing the monthly rate as well as the tax base needs to be considered. Administrator DeLuca will update the

budget expense for WalCoMet to accurately reflect the cost. He will present two budgets at the next budget meeting. One with \$250,000 in capital improvements, the other with dredging expense of \$250,000 and \$250,000 in capital improvements.

DISCUSSION/POSSIBLE ACTION REGARDING SCHEDULING BUDGET WORKSHOP DATES

A budget workshop meeting will be held on October 1, 2020 at 8:00 a.m. The public hearing is scheduled for October 28, 2020 at 8:00 a.m.

CONSIDERATION OF FUTURE AGENDA ITEMS

None.

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on October 28, 2020 immediately following the Public Hearing being held at 8:00 a.m.

CLOSED SESSION

Commissioner O'Keefe made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session. The purpose of the closed session is to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g), Wisconsin Statutes. Specifically, to be discussed is potential litigation between the District and Walworth County related to County jurisdiction under the County Shore-land Zoning Ordinance.

Commissioner Beers seconded the motion, and a roll call vote showed all commissioners in favor of the motion.

ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously. The meeting adjourned at 11:28 a.m.



Tom Johnson, Acting Secretary

Date Approved: 10/28/2020